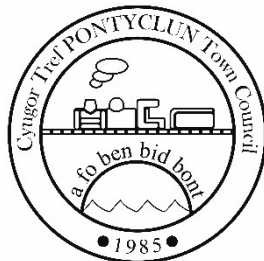


Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE
Ffôn: 01443 238500
E-bost: clerk@pontyclun-cc.gov.wales
Gwefan: www.pontyclun.net



Council Office
Pontyclun Community Centre
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Website: www.pontyclun.net

Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Agenda

Notice is given that the Annual Meeting of the Pontyclun Town Council is to be held at 7.00 p.m. on Thursday 9th May 2024.

Notice is given that the May monthly meeting of the Pontyclun town Council will be held directly after completion of the Council's Annual meeting.

These meetings will be held at Café 50, Heol yr Orsaf Pontyclun

People can also join remotely and should contact the Clerk to obtain remote access details

Julius Roszkowski
Clerk to the Council

More information and the supporting papers can be accessed on the Council's website.

Members of the public may make representations on any of these agenda items at the relevant time subject to

- **Max 30 minutes total of public representations**
- **Individuals to speak for no more than 5 minutes on one item**
- **Individuals wishing to speak on any item should contact the Clerk before the meeting so that suitable arrangements can be made.**

Agenda

1. To receive apologies for absence
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - i. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
 - ii. Where Members withdraw from a meeting because of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.

Annual Meeting agenda

3. Annual report for 2023-4 **Appendix 1**
4. Election of Chairperson 2024-25
 - a. To receive the Chairperson's Declaration of Acceptance of Office
5. Election of Vice Chairperson 2024-25
 - a. To receive the Vice Chairperson's Declaration of Office
6. To confirm the minutes of the Council's Annual meeting of 11 May 2023 as a true record of the last Annual Meeting. **Appendix 2**
7. To review terms of reference, appointment and reappointment of any standing Committees, Sub Committees or Working Groups. Current groups are **Appendix 3**
 - a. Administration working group
 - b. Economy Working Group
 - c. Environment Working Group
 - d. Social and Cultural Working Group
 - e. Local development plan Working Group
 - f. Town Status Working group
 - g. Traffic and Pollution Working group
 - h. Ward Committees (Pontyclun East; Pontyclun Central; Pontyclun West)
8. To confirm Council governance documents and review policies **Appendix 4**
 - a. Governance -Standing Orders; Financial Regulations, Code of Conduct and Complaints policy
 - b. Other policies – Freedom of Information; Data Protection; Press, and Health & Safety statement
9. To review arrangement for standing matters **Appendix 5**
 - a. Subscriptions to other bodies; Council representatives on external bodies, Charter arrangements and groups run on behalf of the Council
 - b. Council's dates and times for Ordinary meetings for the ensuing year

Monthly Meeting agenda

10. Public presentations to Council **Appendix 6**
 - a. Request to move a Dog poo bin
11. To confirm minutes of the Council's meeting of 11th April are a true record and discuss matters arising from them **Appendix 7**
12. Council Payments and Finances **Appendix 8**
13. To consider report on Town improvements **Appendix 9**
14. To consider update on Council events **Appendix 10**
15. To receive and accept report from Internal Auditor and approve Annual Return **Appendix 11**
16. To approve action plan on green initiatives **Appendix 12**
17. To consider feedback from Café 50 user meeting **Appendix 13**
18. To consider planning applications **Appendix 14**
 - a. Miskin manor Cricket club 24/0406/10
19. To consider confidential staffing update **Appendix 15**