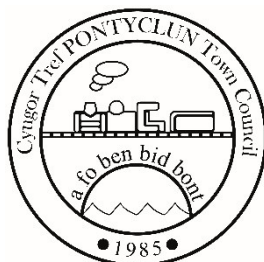


## Cyngor Tref Pontyclun Town Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

**Swyddfa Cyngor**  
**Canolfan Gymunedol Pontyclun**  
**Heol yr Orsaf**  
**Pontyclun**  
**CF72 9EE**  
**Ffôn: 01443 238500**  
**E-bost: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)**  
**Gwefan: [www.pontyclun.net](http://www.pontyclun.net)**



**Council Office**  
**Pontyclun Community Centre**  
**Heol yr Orsaf**  
**Pontyclun**  
**CF72 9EE**  
**Telephone: 01443 238500**  
**E mail: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)**  
**Website: [www.pontyclun.net](http://www.pontyclun.net)**

Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc  
 The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

### Draft minutes

Draft minutes of the February monthly meeting of Pontyclun Town Council held at 6.30 p.m. on Thursday 1<sup>st</sup> February 2024.

| PCC Member attendance at public Council meetings |      |     |     |     |     |     |     |     |     |     |      |
|--------------------------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
|                                                  | 2023 |     |     |     |     |     |     |     |     |     | 2024 |
| Member name                                      | Jan  | Feb | Mar | Apr | May | Jun | Jul | Sep | Oct | Nov | Feb  |
| Wayne Owen                                       |      |     |     |     |     |     |     |     |     |     |      |
| Jordan Thorne                                    |      |     |     |     |     |     |     |     |     |     |      |
| Kelly Sherratt                                   |      |     |     |     |     |     |     |     |     |     |      |
| Rhys Williams                                    |      |     |     |     |     |     |     |     |     |     |      |
| Susan Owen                                       |      |     |     |     |     |     |     |     |     |     |      |
| Jamie Daniel                                     |      |     |     |     |     |     |     |     |     |     |      |
| Amanda Sparks                                    |      |     |     |     |     |     |     |     |     |     |      |
| Paul Binning                                     |      |     |     |     |     |     |     |     |     |     |      |
| Carole Willis                                    |      |     |     |     |     |     |     |     |     |     |      |
| Sian Assiratti                                   |      |     |     |     |     |     |     |     |     |     |      |
| Gareth Summers                                   |      |     |     |     |     |     |     |     |     |     |      |
| Present                                          |      |     |     |     |     |     |     |     |     |     |      |
| Gave Apologies                                   |      |     |     |     |     |     |     |     |     |     |      |
| Absent                                           |      |     |     |     |     |     |     |     |     |     |      |

## Draft minutes

At the start of the meeting Councillor Willis asked that in future meetings are held monthly going forward and that we do not leave a gap by moving dates

1. To receive apologies for absence - **none**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
  - a. **Councillor Jordan Thorne declared a personal and pecuniary interest in item 13 as he has a business involved with branding/marketing.**
  - b. **Councillor Kelly Sherratt declared an interest in item 13 as is employed by NRW and knows one of the landowners personally.**
3. Public presentations to Council - **none**
4. To confirm minutes of the Council's monthly meeting of 9<sup>th</sup> November are a true record and discuss minor matters arising from them.
  - a. **The minutes were confirmed as accurate, no minor matters arising.**
5. To consider report on Council Payments and finances
  - a. **The Council confirmed payments in Oct, Nov and Dec 2023 and also implementation of 2023 Nationally agreed pay award for staff.**
6. To receive update on Community Events
  - a. **The Council considered the report on Community events. They also noted the positive comments about Pontyclun at Christmas in comparison with other nearby areas.**
  - b. **The Council agreed the following.**
    - i. **The Christmas tree light switch on improvement suggestions were accepted.**
    - ii. **The councillors decided that they wish to sell Mulled wine/hot chocolate at the Christmas light switch on and the Christmas fayre to raise funds for the Council.**
    - iii. **The date for the 2024 Christmas lights switches on was confirmed for 23<sup>rd</sup> November. Banners prepared for this event should be made flexible enough to be used with variable dates in November going forward. The council will fix each date annually.**
    - iv. **The suggested improvements for the Christmas fayre were agreed.**
    - v. **The Council agreed to increase the number of Community Group Christmas trees in shops this year to 15.**
    - vi. **The Council agreed to run a further Shop fronts competition this Christmas.**
    - vii. **The council agreed that a bid for Christmas event funding to RCT should include monies for**
      1. **A PA system**
      2. **Staging**
      3. **Increased Christmas lights for the area – for those areas with no lighting such as Miskin or small displays like Groesfaen**
7. To receive updates on Town Improvements
  - a. **The Council noted the report.**
  - b. **There was no update on beds at the schools or BT boxes other than YGGG school were looking for beds inside the school grounds and Council was happy to do so.**
    - i. **The clerk advised he had been approached by a resident who had a large hexagonal planter which they could donate to us and would be delighted for it to be near YGGG school as a grandchild attended the school.**
  - c. **The Council agreed to the Talygarn improvement plan.**
  - d. **The Council confirmed delegation of Powers to Clerk to pursue grants and funding for projects agreed by Council or which furthered Council aims and to commence works to implement if funding obtained.**
  - e. **The Council decided to purchase an "Owls and hedgehogs" bench for opposite the war memorial with a plaque commemorating Town status/175 years of Pontyclun.**

8. To receive report on actions to commemorate Pontyclun's 175 anniversary.
  - a. **The Council agreed to consider the following actions to commemorate the 175<sup>th</sup> anniversary of Pontyclun.**
    - i. **Improvements to Picnic in the Park to include.**
      1. **An it's a Knockout style competition between local businesses**
      2. **To investigate the feasibility of a carnival parade**
    - ii. **To investigate options to hold a twinning event with Ravensburg, which is RCT twin for the old Taf Ely district.**
    - iii. **To seek to add names to the war memorial of individuals who should be remembered but currently may not and hold an appropriate ceremony to mark this.**
    - iv. **The Town Status working group has been delegated the responsibility for arranging these.**
9. To consider Council risk review for 2024
  - a. **The Council noted the position and confirmed acceptance of review.**
  - b. **In particular the risks due to staffing issues were noted and the actions being taken to improve resilience here. They noted that use of contractors could be part of the solution here.**
  - c. **Confidential report on Cyber security will be prepared in due course after the Clerk has attended some relevant training (already booked in)**
10. To receive update on Council plan 2023-24
  - a. **The Council noted the update.**
11. To discuss potential dumping of waste at land near Strawberry Lane
  - a. **Councillor Rhys Williams advised the members of issues around "dumping" at land near to Strawberry lane.**
  - b. **He advises that NRW are aiming to prepare a case for prosecution for some issues, however Councillor Kelly Sherratt advised that much of what is currently being deposited relates to farm matter (e.g. straw/manure) and this is allowed under regulations.**
12. To consider grant requests
  - a. **A grant of £250 was agreed for RCT Community wind band using S19 Local government (Misc. provisions) act 1976.**
13. To consider Town branding
  - a. **Councillor Thorne withdrew for this discussion.**
  - b. **The Council agreed that Councillors Paul Binning and Jordan Thorne could look at options and report back to Council at a future meeting.**
14. To consider report on Budget and Precept for 2024-25
  - a. **The Council considered the budget papers and agreed the following key matters.**
    - i. **Budget as per attached spreadsheet**
    - ii. **Earmarked reserve transfers as noted on the spreadsheet.**
    - iii. **To continue to fund the general reserve each year of the remaining Council term so that our policy of aiming to reach 25% of annual spending in reserve by the end of this council term can be achieved. This budget plans to increase the reserve by £7k in 2024-25**
    - iv. **To set a precept of £235970 for 2024-25, which is an increase of 14.98% on prior year.**
    - v. **The Clerk to hold off advising RCT CBC until 16<sup>th</sup> Feb in case RCT makes any announcements in its budgeting process which might significantly affect us.**
    - vi. **The appendix to these minutes detail the various ancillary decisions made during this process.**

## Appendix – Budget decisions agreed by Council.

The key budget decisions reached are provided in the main minutes of the meeting.

These were informed by the following ancillary decisions.

1. The Council noted budget for tree works and the fact that this can be managed by us by changing the number of trees planned to be cut. Reducing work would of course extend the period that the woods remained partly closed.
2. The Council agreed grants budget same as 2023-4 and also
  - a. If Pontyclun RFC wish to apply for funding again then we would ask for details of how they are reducing reliance on our funding by looking at ways to increase other income and or reduce costs
  - b. The Council agreed that our Grants policy be changed to allow up to 20% of our general grants (£1k in 2024-25) to be offered proactively by us to help achieve our aims.
  - c. All groups being offered over £200 to be asked to undertake a community activity to support our objectives as a condition of the grant. E.g. a litter pick, support an event. If a group can demonstrate they are doing so already then, they would not be forced to do more.
3. The Council agreed a £10k events budget as described including.
  - a. Santa grotto to be run by Council and ideally funded by donations.
  - b. The Council agreed to spend £100 on large poppies for lamp posts at Remembrance time.
  - c. The Council declined to use CIL monies towards a Christmas tree at Cefn y Hendy /Ynysddu
4. The council agreed the one-off items in budget and also recommended method of payment outlined in papers.
  - a. It was noted that SEW Rivers trust may be able to provide funding towards the fencing at Riverside walk reducing amount required from Community Infrastructure funds.
5. The Council noted town improvements and budget requests.
  - a. £2k was set aside towards paying for works which could be used for contractors, donations to groups who may support or other options.
  - b. The council committed to support cost of a bus shelter for Cefn y Hendy to be agreed with RCT CBC who are believed to be installing 2 in that area. This would make 3 in total with locations to be decided later. Funding from CIL monies when received.
6. The council considered the Town status working group suggestions.
  - a. The Council agreed a newsletter subject to funding using advertising.
  - b. The Council agreed to fund up to 5 Freedom of the town awards.
7. The Council agreed the recommended transfers to earmarked reserves including.
  - a. £5k to replace the monies used for tree works in 2023 funded by Pontyclun park reserve.
  - b. No transfer to tree reserve
  - c. £2k transfer to Christmas lights reserve to reflect additional lighting now held.
  - d. Extra £5k to vehicle fund to give option to purchase electric vehicle on replacement.
8. The Council agreed to set budget to increase general reserve by £7k towards reaching out target of 25% of spending by the end of the Council term.
9. The Council decided that they would seek sponsorship of events and Councillors would gather ideas and present to next meeting.
  - a. As this is not guaranteed no sum was placed into budget but any raised would be used for next year or for additional activities/services



Pontyclun Town Council 2024-25 budget

Appendix 11a

Expenditure - excluding items from Earmarked reserves or where agreed to pay from  
General reserve or one offs paid for by grants

| Item                         | 2022-23 | 2023-24 |           | 2024-25            |
|------------------------------|---------|---------|-----------|--------------------|
|                              | Actual  | Budget  | Projected | Recommended budget |
| Staffing costs               | 112096  | 126500  | 125200    | 134110             |
| Utilities                    | 922     | 500     | 500       | 500                |
| Street lighting              | 196     | 600     | 600       | 650                |
| Refuse                       | 1048    | 1170    | 570       | 600                |
| Non domestic rates           | 2016    | 2120    | 2005      | 2130               |
| Vehicle running costs        | 2869    | 2100    | 2500      | 2400               |
| Tree costs                   | 320     | 1000    | 19032     | 20000              |
| Grass cutting                | 2125    | 2235    | 2232      | 2370               |
| Maintenance & minor projects | 10754   | 3000    | 3000      | 4250               |
| Planting                     | 1942    | 1900    | 2050      | 2200               |
| Tools & Equipment            | 821     | 600     | 400       | 600                |
| H&S / Protective equip       | 390     | 900     | 620       | 900                |
| Cleaning costs               | 1054    | 1350    | 7000      | 0                  |
| Telephony/Broadband          | 779     | 920     | 910       | 920                |
| Insurance                    | 1357    | 1500    | 1405      | 1500               |
| Website                      | 300     | 300     | 300       | 300                |
| Software/Hardware            | 984     | 1200    | 1200      | 1200               |
| Training                     | 470     | 500     | 500       | 500                |
| Travel expenses              | 32      | 50      | 50        | 50                 |
| Subscriptions                | 1406    | 1500    | 1506      | 1600               |
| Office rent                  | 4133    | 4600    | 4550      | 4830               |
| printing                     | 238     | 380     | 300       | 940                |
| Audit cost                   | 470     | 1700    | 900       | 1600               |
| Admin & stationery           | 421     | 500     | 500       | 500                |
| Remembrance Sunday           | 120     | 160     | 110       | 0                  |
| Community Grants             | 3833    | 8000    | 8000      | 8000               |
| Community Events             | 5142    | 9600    | 9600      | 10000              |
| Councillor allowances and    | 600     | 1000    | 1200      | 1000               |
| Room hire                    | 0       | 400     | 0         | 0                  |
| Total costs                  | 156838  | 176285  | 196740    | 203650             |

INCOME

| Item               | 2022-23 | 2023-24 |           | 2024-25            |
|--------------------|---------|---------|-----------|--------------------|
|                    | Actual  | Budget  | Projected | Recommended budget |
| Caterer rent       | 602     | 0       | 0         | 0                  |
| Grass cutting      | 300     | 300     | 300       | 300                |
| Other income       | 5566    | 1500    | 1900      | 1000               |
| Donations          | 2450    | 0       | 300       | 250                |
| Grants             | 23383   | 16150   | 17181     | 0                  |
| Event pitch hires  | 0       | 1000    | 1942      | 2000               |
| Footpath grant     | 480     | 480     | 480       | 480                |
| Fundraising events | 0       | 500     | 500       | 500                |
| Total income       | 32781   | 19930   | 22603     | 4530               |

|                                                                     |        |        |        |        |
|---------------------------------------------------------------------|--------|--------|--------|--------|
| Net expenditure                                                     | 124057 | 156355 | 174137 | 199120 |
| Transfer to earmarked reserves in annual budget                     | 12400  | 23300  | 23300  | 32450  |
| Funding general reserve (minus means transfer from general reserve) | -2840  | 5000   |        | 7000   |
| One off items planned for in budget                                 |        |        |        | 7400   |
| Café 50 net position                                                |        |        |        | -10000 |
| Precept                                                             | 132584 | 205225 | 205225 | 235970 |

14.98%

Ear Marked Reserves position (Excluding sinking reserves for specific items)

| Reserve                     | Estimated fund at year end | Policy recommends to trf    | Transfer in 2023-24 | RFO recommendation for 2024-25 |
|-----------------------------|----------------------------|-----------------------------|---------------------|--------------------------------|
| Street furniture            | 4580                       | 3500                        | 3350                | 3500                           |
| Pontyclun park              | 22154                      | 7500                        | 12500               | 17500                          |
| Trees                       | 0                          | 2000                        | 2000                | 0                              |
| Hardware/ Software          | 1571                       | 0                           | 0                   | 0                              |
| Vehicle                     | 16000                      | 2000                        | 2000                | 7000                           |
| Machinery/tools             | 3000                       | 300                         | 300                 | 300                            |
| Elections                   | 6934                       | 1350                        | 1350                | 1350                           |
| Office                      | 600                        | 100                         | 100                 | 100                            |
| Christmas                   | 1000                       | 1000                        | 1000                | 2000                           |
| Floral planters replacement | 3121                       | 700                         | 700                 | 700                            |
| CIL                         | 39000                      | infrastructure fund         | 0                   | 0                              |
| Training                    | 350                        | balance of budget not spent | 0                   | 0                              |
| TOTALS                      | 98310                      | 18450                       | 23300               | 32450                          |

One off items requested for consideration at budget

| Item                  | Estimated cost | Comments                 |
|-----------------------|----------------|--------------------------|
| Ward budgets          | 3000           | £1k per ward             |
| Xmas fixings testing  | 2000           | includes 750 for repairs |
| Bus shelter C-y-Hendy | 0              | Use next tranche of CIL  |
| garage door repair    | 1900           |                          |
| Total                 | 6900           |                          |

Town centre Working group actions for budget

| Item                | Estimated cost | Comments                                        |
|---------------------|----------------|-------------------------------------------------|
| Newsletter          | 0              | Council decided to use advertising to fund this |
| Freedom of the Town | 500            |                                                 |
|                     |                |                                                 |
| Total               | 500            |                                                 |

Café 50 related matters

| Item                  | Amount | Comments                                 |
|-----------------------|--------|------------------------------------------|
| Coordinator grant     | -10000 |                                          |
| Room hires            | -2000  |                                          |
| RCT payment for costs | -7350  |                                          |
| Cleaner costs         | 8700   | Higher of contractor or in house cleaner |
| Cleaning materials    | 450    |                                          |
| Other                 | 200    |                                          |
| Total                 | -10000 |                                          |

Community Infrastructure Levy spending planned

| Item                   | Estimated cost | Comments                            |
|------------------------|----------------|-------------------------------------|
| Caretaker storage      | 3500           |                                     |
| Fencing at Riverside W | 2000           | Balance to complete fence and steps |
| Muga panels            | 10000          | For 2025 works                      |
| Phone box door         | 1500           | Box in Miskin                       |
| Additional staffing    | 2000           | 8 hrs per week over summer          |
| Total                  | 19000          |                                     |

## ***Cyngor Tref PONTYCLUN Town Council***

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### **Payments for confirmation**

The Council's payments for January and February are provided for confirmation by members.

#### **Action – members to confirm payments for January and February**

### **Payments for Authorisation**

The deposit for the Christmas marquee is now due for payment. £672 inclusive of VAT

The Council's insurance is due for renewal. We agreed a 3-year fixed price arrangement last year. The premium is £1357.46 and includes free access to mapping software which we do use regularly.

RCT CBC have sent us their bill for annual grass cutting in the park. This comes to £2231.66 plus vat

The One Voice Wales annual membership fee is due 1<sup>st</sup> April. This item added in case bill arrives by meeting and can then be approved for immediate payment. Likely to be around £1100.

#### **Action members to approve payments above**

### **Ivor Woods tree works**

We have been in discussion with a local business who has offered to do some trees in Ivor Woods. They have done work for us before relating to drainage in the woods and also do lots of work for Pontyclun FC, Pontyclun RFC and Llanharry CC.

They have quoted £200 a tree to include processing the trunk into smaller more manageable pieces (which could then be taken away by residents).

The cheapest quote we have had in the last few years averaged out to £240 a tree, leaving the trunk largely intact, so requiring further processing before it could be removed.

Our Financial regulations allow to give preference to local and RCT based firms. This quote works out cheaper than previous ones we would wish to use them for at least some works, if nothing else to test their work and give us additional options going forward

We recommend asking them to do 50 trees at this time. It would use half our budget for the year.

#### **Action – members to consider tree works agreeing that no other quotations required for this.**

### **Events budget**

After the deposit for next year's marquee there will be some money left in the events budget.

The Clerk proposes that this is transferred into an earmarked reserve towards the 175<sup>th</sup> anniversary events which will need paying for in 2024-25

#### **Action – members to consider this request**

### **Bench installation**

Members agreed up to £2k towards work on Town improvement e.g. bench installations

Benches will be delivered shortly and we wish to start installations as soon as possible.

An outside commercial contractor has indicated about £600 per installation (inc materials).

Clerk recommends seeing if the Men's shed group would be able to help us with this work using some/all of this money as a grant towards them for the help

There are a total of 10 benches and some plaques to attach to Tabernacle Chapel

**Action – members to consider and agree a sum**

### Banking arrangements

As our earmarked reserves are growing and interest rates have risen it is appropriate to review our banking arrangements.

The Clerk has prepared a Council policy on banking and investments for Council approval (appendix 2c). It should be noted that not all financial institutions will allow Local authorities to hold savings accounts with them. This is particularly true of those paying higher interest.

At this time the Clerk recommends

- Keeping approx. £20k in the Council's current account with Lloyds bank
- Placing £70k into a 32 day notice account with Lloyds pending identifying a suitable alternative provider for Council to approve. (2.6% interest paid)
- Placing the balance of the Council's funds into an instant access saver with Lloyds bank (1.3% interest paid)

**Action – members to confirm policy and planned initial arrangements**

### 2024-25 payments

We provide a schedule of trade accounts in appendix 2d for Council to review and note.

To help smooth the processing of payments, each March the Council is asked to confirm its regular payments, standing orders, direct debits etc for the following year. This list is provided in appendix 2e

This lists details all payments which are over £250 or might be over £250 and allows these payments to be made without getting additional authorisation at each receipt. It also allows us to pay some of these once annually rather than monthly thereby reducing the administrative time involved in processing and recording payments.

The list of payments for approval is attached – approval is to allow payment up to total budget limit.

**Action – members to authorise regular payments listed up to limit set in budget**

Date: 06/02/2024

## Pontyclun Town Council

Page 1

Time: 11:10

User: KJ

## Bank Reconciliation up to 31/01/2024 for Cashbook No 1 - Current Bank A/c General

| Date       | Cheque/Ref | Amnt Paid | Amnt Banked | Stat Amnt | Difference | Cleared | Payee Name or Description      |
|------------|------------|-----------|-------------|-----------|------------|---------|--------------------------------|
| 02/01/2024 | DD         | 20.94     |             | 20.94     |            | R       | Screwfix Direct Ltd            |
| 02/01/2024 | DD         | 15.99     |             | 15.99     |            | R       | Screwfix Direct Ltd            |
| 04/01/2024 | DD         | 66.24     |             | 66.24     |            | R       | British Telecom                |
| 04/01/2024 | BCARD      | 23.28     |             | 23.28     |            | R       | Amazon Marketplace             |
| 04/01/2024 | BCARD      | 36.00     |             | 36.00     |            | R       | SLCC Enterprises Ltd           |
| 04/01/2024 | BCARD      | 18.00     |             | 18.00     |            | R       | SLCC Enterprises Ltd           |
| 04/01/2024 | BCARD      | 594.00    |             | 594.00    |            | R       | First Rescue Traing            |
| 04/01/2024 | BCARD      | 37.19     |             | 37.19     |            | R       | HelloPrint                     |
| 04/01/2024 | BCARD      | 46.38     |             | 46.38     |            | R       | Net World Sports               |
| 04/01/2024 | BCARD      | 14.99     |             | 14.99     |            | R       | Amazon Marketplace             |
| 04/01/2024 | BCARD      | 29.98     |             | 29.98     |            | R       | Amazon Marketplace             |
| 04/01/2024 | BCARD      | 222.00    |             | 222.00    |            | R       | BGS                            |
| 04/01/2024 | BCARD      | -46.38    |             | -46.38    |            | R       | Net World Sports               |
| 04/01/2024 | BCARD      | 46.38     |             | 46.38     |            | R       | Net World Sports Ltd           |
| 04/01/2024 | FPIATWIGG  |           | 21.00       | 21.00     |            | R       | Receipt(s) Banked              |
| 05/01/2024 | BCARD      | 25.86     |             | 25.86     |            | R       | Tesco                          |
| 05/01/2024 | BCARD      | -25.86    |             | -25.86    |            | R       | Tesco                          |
| 09/01/2024 | DD         | 162.00    |             | 162.00    |            | R       | Grenke Ltd                     |
| 15/01/2024 | FPO        | 148.96    |             | 148.96    |            | R       | Cleanmated Ltd                 |
| 15/01/2024 | FPO        | 297.92    |             | 297.92    |            | R       | Cleanmate Ltd                  |
| 15/01/2024 | FPO        | 42.00     |             | 42.00     |            | R       | SLCC Enterprises Ltd           |
| 15/01/2024 | FPO        | 42.00     |             | 42.00     |            | R       | SLCC Enterprises Ltd           |
| 15/01/2024 | FPO        | 108.00    |             | 108.00    |            | R       | Vision ICT Ltd                 |
| 15/01/2024 | DD         | 7.12      |             | 7.12      |            | R       | British Telecom                |
| 15/01/2024 | FPO        | 36.00     |             | 36.00     |            | R       | SLCC Enterprises Ltd           |
| 16/01/2024 | FPIBLUSKY  |           | 410.00      | 410.00    |            | R       | Receipt(s) Banked              |
| 17/01/2024 | FPIBLUESKI |           | 20.00       | 20.00     |            | R       | Receipt(s) Banked              |
| 19/01/2024 | VISA       | 70.18     |             | 70.18     |            | R       | LBS Builders Merchants Ltd     |
| 22/01/2024 | SO         | 918.30    |             | 918.30    |            | R       | [REDACTED]                     |
| 22/01/2024 | SO         | 1,867.91  |             | 1,867.91  |            | R       | [REDACTED]                     |
| 22/01/2024 | SO         | 1,368.23  |             | 1,368.23  |            | R       | [REDACTED]                     |
| 22/01/2024 | SO         | 1,390.23  |             | 1,390.23  |            | R       | [REDACTED]                     |
| 22/01/2024 | SO         | 1,183.94  |             | 1,183.94  |            | R       | [REDACTED]                     |
| 22/01/2024 | BP         | 1,674.01  |             | 1,674.01  |            | R       | HMRC                           |
| 22/01/2024 | DD         | 24.79     |             | 24.79     |            | R       | SWALEC                         |
| 22/01/2024 | BGCHMRC    |           | 3,714.04    | 3,714.04  |            | R       | Receipt(s) Banked              |
| 26/01/2024 | DD         | 15.64     |             | 15.64     |            | R       | EE Ltd                         |
| 26/01/2024 | DD         | -15.64    |             | -15.64    |            | R       | EE Ltd                         |
| 26/01/2024 | PAY        | 7.85      |             | 7.85      |            | R       | Lloyds Bank plc                |
| 26/01/2024 | DD         | 16.34     |             | 16.34     |            | R       | EE Ltd                         |
| 29/01/2024 | DD         | 116.40    |             | 116.40    |            | R       | BIBO Ltd                       |
| 29/01/2024 | FPO        | 1,992.18  |             | 1,992.18  |            | R       | RCTCBC                         |
| 29/01/2024 | FPO        | 25.00     |             | 25.00     |            | R       | Llantrisant+District 50+ Forum |
| 29/01/2024 | FPO        | 650.00    |             | 650.00    |            | R       | Country Timbers                |
| 29/01/2024 | FPO        | 50.00     |             | 50.00     |            | R       | C Carmichael                   |
| 29/01/2024 | FPO        | 75.00     |             | 75.00     |            | R       | Ist Pontyclun Scouts           |
| 29/01/2024 | FPO        | 50.00     |             | 50.00     |            | R       | ABlaze                         |
| 29/01/2024 | FPO        | 60.00     |             | 60.00     |            | R       | Action Hire Ltd                |

Date: 06/02/2024

## Pontyclun Town Council

Page 2

Time: 11:10

User: KJ

## Bank Reconciliation up to 31/01/2024 for Cashbook No 1 - Current Bank A/c General

| Date       | Cheque/Ref | Amnt Paid        | Amnt Banked     | Stat Amnt | Difference | Cleared                               | Payee Name or Description |
|------------|------------|------------------|-----------------|-----------|------------|---------------------------------------|---------------------------|
| 31/01/2024 | FPIBLUSKY  |                  | 410.00          | 410.00    |            | R <input checked="" type="checkbox"/> | Receipt(s) Banked         |
| 31/01/2024 | FPIBLUSKYU |                  | -410.00         | -410.00   |            | R <input checked="" type="checkbox"/> | Receipt(s) Banked         |
|            |            | <u>13,509.35</u> | <u>4,165.04</u> |           |            |                                       |                           |

## Signatory 1:

Name ..... Signed ..... Date .....

## Signatory 2:

Name ..... Signed ..... Date .....



Date: 05/03/2024

## Pontyclun Town Council

Page 1

Time: 10:34

User: KJ

## Bank Reconciliation up to 29/02/2024 for Cashbook No 1 - Current Bank A/c General

| Date       | Cheque/Ref | Amnt Paid       | Amnt Banked   | Stat Amnt | Difference | Cleared | Payee Name or Description      |
|------------|------------|-----------------|---------------|-----------|------------|---------|--------------------------------|
| 01/02/2024 | DEPPTREFOI |                 | 42.00         | 42.00     |            | R ■     | Receipt(s) Banked              |
| 05/02/2024 | BCARD      | 2.44            |               | 2.44      |            | R ■     | Amazon Marketplace             |
| 05/02/2024 | BCARD      | 18.35           |               | 18.35     |            | R ■     | Amazon Marketplace             |
| 05/02/2024 | VISA       | 100.00          |               | 100.00    |            | R ■     | The Poppy Shop                 |
| 05/02/2024 | BCARD      | 20.27           |               | 20.27     |            | R ■     | Screwfix Direct Ltd            |
| 05/02/2024 | BCARD      | 222.76          |               | 222.76    |            | R ■     | Amazon Marketplace             |
| 05/02/2024 | BCARD      | 25.19           |               | 25.19     |            | R ■     | Steroplast                     |
| 05/02/2024 | BCARD      | -25.19          |               | -25.19    |            | R ■     | Steroplast                     |
| 05/02/2024 | BCARD      | 11.24           |               | 11.24     |            | R ■     | Amazon Marketplace             |
| 05/02/2024 | BCARD      | 57.14           |               | 57.14     |            | R ■     | Screwfix Direct Ltd            |
| 05/02/2024 | BCARD      | 25.19           |               | 25.19     |            | R ■     | Steroplast                     |
| 05/02/2024 | BCARD      | 109.99          |               | 109.99    |            | R ■     | Norton                         |
| 05/02/2024 | BCARD      | 48.55           |               | 48.55     |            | R ■     | ebay                           |
| 05/02/2024 | BCARD      | -109.99         |               | -109.99   |            | R ■     | Norton                         |
| 05/02/2024 | BCARD      | 109.99          |               | 109.99    |            | R ■     | Norton                         |
| 06/02/2024 | DD         | 68.68           |               | 68.68     |            | R ■     | British Telecom                |
| 06/02/2024 | FPIATWIGG  |                 | 28.00         | 28.00     |            | R ■     | Receipt(s) Banked              |
| 07/02/2024 | FPISFRANCI |                 | 62.00         | 62.00     |            | R ■     | Receipt(s) Banked              |
| 09/02/2024 | FPIBETHEL  |                 | 60.00         | 60.00     |            | R ■     | Receipt(s) Banked              |
| 13/02/2024 | FPISNEDD   |                 | 15.00         | 15.00     |            | R ■     | Receipt(s) Banked              |
| 13/02/2024 | BGCSENEEDD |                 | 15.00         | 15.00     |            | R ■     | Receipt(s) Banked              |
| 13/02/2024 | FPISNEDD   |                 | -15.00        | -15.00    |            | R ■     | Receipt(s) Banked              |
| 14/02/2024 | DD         | 7.12            |               | 7.12      |            | R ■     | British Telecom                |
| 14/02/2024 | DD         | 7.12            |               | 7.12      |            | R ■     | British Telecom                |
| 14/02/2024 | DD         | -7.12           |               | -7.12     |            | R ■     | British Telecom                |
| 14/02/2024 | DEPMERCHED |                 | 45.00         | 45.00     |            | R ■     | Receipt(s) Banked              |
| 19/02/2024 | FPO        | 268.12          |               | 268.12    |            | R ■     | Cleanmate Ltd                  |
| 19/02/2024 | FPO        | 297.92          |               | 297.92    |            | R ■     | Cleanmate Ltd                  |
| 19/02/2024 | FPO        | 2.78            |               | 2.78      |            | R ■     | Leekes Ltd                     |
| 20/02/2024 | FPO        | 250.00          |               | 250.00    |            | R ■     | RCT Wind Band                  |
| 21/02/2024 | SO         | 918.30          |               | 918.30    |            | R ■     | ■■■■■■■■■■                     |
| 21/02/2024 | SO         | 1,868.11        |               | 1,868.11  |            | R ■     | ■■■■■■■■■■                     |
| 21/02/2024 | SO         | 1,368.03        |               | 1,368.03  |            | R ■     | ■■■■■■■■■■                     |
| 21/02/2024 | SO         | 1,390.43        |               | 1,390.43  |            | R ■     | ■■■■■■■■■■                     |
| 21/02/2024 | SO         | 1,183.94        |               | 1,183.94  |            | R ■     | ■■■■■■■■■■                     |
| 21/02/2024 | BP         | 1,673.81        |               | 1,673.81  |            | R ■     | HMRC                           |
| 26/02/2024 | DD         | 15.64           |               | 15.64     |            | R ■     | EE Ltd                         |
| 26/02/2024 | DD         | 11.56           |               | 11.56     |            | R ■     | Blue Sky Digital Solutions Ltd |
| 27/02/2024 | FPIRSMITH  |                 | 20.00         | 20.00     |            | R ■     | Receipt(s) Banked              |
| 29/02/2024 | FPI        | 7.00            |               | 7.00      |            | R ■     | Lloyds Bank                    |
|            |            | <u>9,947.37</u> | <u>272.00</u> |           |            |         |                                |

Signatory 1:

Name ..... Signed ..... Date .....

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## *Cyngor Tref PONTYCLUN Town Council*

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### The Council's policy on Banking and Investments

The Council recognises that it has a duty to ensure that it has day to day banking arrangements which meet's its operational needs and investments which provide security of funds while generating a return for our residents.

#### Day to day banking

Whilst there are banking arrangements available with a branch in Pontyclun the Council will hold its day-to-day banking at this bank.

This will reaffirm our commitment to our high street and help maintain the services there.

Most banking will be done via online methods.

It is anticipated that a current account will be held with a balance of approx. 1 month's spending.

#### Longer term funds

The Council will have funds which are not required over the next 2-3 months which can be set aside into savings and investment accounts.

These will comprise the balance of the general reserve which is not in the current account and earmarked reserve funds.

Each year after the budget has been set the Responsible Financial Officer will estimate how much of the Earmarked Reserves are unlikely to be spent in the next financial year and these funds can be invested into notice or fixed term accounts of no more than 12m in term.

The remaining funds will sit in an instant access savings account.

#### Type of investment

The Council has no risk appetite at this time.

Funds must be placed with institutions who are regulated and authorised and wherever possible in such a way that the £85k deposit protection scheme will cover the investment.

At some time in future this risk appetite may change, however this will be subject to Council agreement and for no more than 25% of our total investment.

| RETAILER             | Credit Limit | Applicants                           | Date Applied                           | Date Approved | Date Removed |
|----------------------|--------------|--------------------------------------|----------------------------------------|---------------|--------------|
| Leekes               | £480         | J Roszkowski<br>D Norfolk            | 13/06/2017<br>01/07/2014               | 13/06/2017    |              |
| Forest Park & Garden | £300         | J Roszkowski                         | 13/06/2017                             |               |              |
| Trustmark Stationery |              | J Roszkowski                         | 13/06/2017                             | 13/06/2017    |              |
| Mend A Shu           |              | J Roszkowski<br>D Norfolk            | 13/06/2017<br>Unknown                  | 13/06/2017    |              |
| Trade UK (Screwfix)  | £750         | J Roszkowski<br>D Norfolk<br>R Blank | 13/06/2017<br>16/09/2014<br>16/09/2014 | 13/06/2017    |              |
| Braceys              | £300         | J Roszkowski<br>D Norfolk            | 13/06/2017<br>12/01/2015               | 13/06/2017    |              |
| Tudor Environmental  |              | J Roszkowski<br>D Norfolk            | 13/06/2017<br>14/04/2015               |               |              |
| Country Timbers      |              | J Roszkowski<br>D Norfolk            | 13/06/2017<br>Unknown                  | 13/06/2017    |              |
| PK Safety            |              | J Roszkowski                         | 13/06/2017                             | 13/06/2017    |              |



## **Cyngor Tref PONTYCLUN Town Council**

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### Council Regular payments

1. The Council pays several bills by Standing Order or Direct Debit. These require annual approval by the Council and are listed below with an approximate amount quoted. These are all included in our approved budget.

| Creditor                       | Description                                                   |                               | Indicative Annual Amount ex VAT |
|--------------------------------|---------------------------------------------------------------|-------------------------------|---------------------------------|
| RCTCBC                         | Non-Domestic Rates at Car Park Heol Yr Orsaf                  | D/D to be collected annually  | <b>1685 (2023/24)</b>           |
| RCTCBC                         | Non-Domestic Rates for Community Centre Workshop and Premises | D/D to be collected annually  | <b>278 (2023/24)</b>            |
| RCTCBC                         | Trade Waste – Community Bins x2                               | D/D to be collected annually  | <b>541 (2023/24)</b>            |
| SWALEC                         | Lighting at Footpath nr Windsor Fields                        | D/D to be collected monthly   | <b>277 (2023/24)</b>            |
| SSE                            | Festive Lighting                                              | Paid annually                 | <b>179 (2022/23)</b>            |
| BT                             | Office Broadband & Phone plus line rental                     | D/D to be collected monthly   | <b>684 (2023/24)</b>            |
| Dark Green Media               | Website Hosting and Support                                   | S/O annual payment            | <b>300 (2023/24)</b>            |
| Grenke Leasing Ltd             | Photocopier Lease                                             | D/D to be collected quarterly | <b>540 (2023/24)</b>            |
| Blue Sky Digital Solutions Ltd | Photocopier Useage                                            | D/D to be collected monthly   | <b>132 (2023/24)</b>            |
| Screwfix                       | Community Maintenance Tools/materials                         | D/D to be collected monthly   | <b>Varies</b>                   |
| Staff Salaries                 | X6 Members of Staff                                           | S/O paid monthly              | <b>Varies</b>                   |

2. In addition, we have several “regular” payments which we must make to meet contractual or legal obligations. These are also included within our budget and are listed below. Officers will pay via Bank transfer or by Card

| Creditor                                | Description                                                                                     |                  | Indicative Annual Amount ex VAT |
|-----------------------------------------|-------------------------------------------------------------------------------------------------|------------------|---------------------------------|
| Pontyclun Community Centre              | Office Rent                                                                                     | Paid annually    | 4550 (2023/24)                  |
| Floodlighting & Electrical Services Ltd | Portable Appliance Testing                                                                      | Paid annually    | 165 (2023/24)                   |
| RCTCBC                                  | Grounds Maintenance Service for Maes-y-Felin Park (£300 to be paid by Pontyclun Primary School) | Paid annually    | 2231 (2023/24)                  |
| One Voice Wales                         | Annual Subscription                                                                             | Paid annually    | 1283 (2023/24)                  |
| Councillors                             | Annual Allowances                                                                               | Paid annually    | 966 (2023/24)                   |
| Rialtas Bus Solutions Ltd               | Software Annual Support                                                                         | Paid annually    | 168 (2023/24)                   |
| Vision ICT                              | E-mail Host                                                                                     | Paid annually    | 252 (2023/24)                   |
| HMRC                                    | Tax and Employer and Employee NI conts                                                          | Paid monthly     | Varies                          |
| RCTCBC                                  | Employer and Employee Pension conts                                                             | Paid monthly     | 24,101 (2023/24)                |
| BHIB Insurance Ltd                      | Council Insurance                                                                               | Paid annually    | 1405 (2023/24)                  |
| Auditing Solutions Ltd                  | X2 Internal Audits                                                                              | Paid half yearly | 490 (2024)                      |
| Wales Audit Office                      | External Audit                                                                                  | Paid annually    | 200 (2021/22))                  |
| DVLA                                    | Community Van Road Tax                                                                          | Paid annually    | 320 (2023/24)                   |
| A J Gallagher                           | Community Van Insurance                                                                         | Paid annually    | 521 (2023/24)                   |
| D G Weaver                              | Community Van MOT and Service                                                                   | Paid annually    | 555 (2023/24)                   |
| Floodlighting & Electrical Services Ltd | Installation of Christmas Lights                                                                | Paid annually    | 1600 (2023)                     |

To minimise referrals and speed up payments by the Council we seek approval in advance for these payments up to the approved budgeted amount with approval to pay by BACS or card.

**Action –**

- a. **Council to confirm the Standing Order/Direct Debit and other regular payments for 2024-25**

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## *Cyngor Tref Pontyclun Town Council*

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### Update on Community Events

Planning for 2024 community events is progressing well

Updates on each event are below

#### **Picnic in the Park – 8<sup>th</sup> June**

Booked in

- 16 Community groups/charities
- 8 Food/drink traders
- Bouncy castles etc as last year
- Invites out with a further 12 groups

Music will be provided by TGC entertainments. They will also do kids races, glitter tattoos, kids entertainment and a selfie pod – if we can get a suitable rope they will run a tug of war

**Does the Council wish to sell tea/coffee at the Picnic?**

#### **Food festival – 24<sup>th</sup> August**

Booked in

- 24 spaces gone with 8-10 left
- Music – Bands in conjunction with Pipeworks
- Kids entertainment – Facepainting, Glitter tattoos music and announcements
- Invites out with about 6 traders

2Wish will be holding a bucket collection at this event

Only real issue at present is we are probably short of a food truck

#### **Christmas fayre**

We are aiming for 80/82 stalls this year which would include 2 on the high street at entrance to Heol yr Orsaf.

50+ stalls/vans already booked in with another 15 invites out.

As the fayre is not going to grow much this year we are making spaces for new stalls by rotating out some stalls from 2023 meaning that we will end up with about 10-15 new stalls

We are also working on having a Mari Llwyd at the fayre this year

One marquee space has been taken by Hope Rescue

### **Sponsorship of events**

Councillors were to consider ideas and revert to this meeting with options for taking forwards

### **Christmas lights**

Councillors, Owen (W) and Owen (S), Assiratti and Daniel have all agreed to fund the cost of an electric Christmas tree for Ynysddu.

They would wish the Council to pay for the fixing to the lamp post and ongoing electricity

### **Action – Members to consider request**

### **Flag/Christmas tree posts on shops**

As members may know there are a number of flag/Christmas tree posts on various shops in Pontyclun.

Many of these are now very rust and dangerous to use.

At this time we only use them occasionally – typically for St David's day and other special events e.g. Coronation.

If the Council wishes to carry on using the posts then they need replacing.

Also, up to now the flags have been put up by Councillors/volunteers, however, from a health and safety point of view this is not really ideal. This is at least a 2 man job and St Davids day falls during a period when we have only one caretaker present and on reduced hours.

We have obtained an indicative quote to these works at £450 a day for the staff to do so, with putting flags up likely to take no more than a day

### **Action – Do members wish to replace the posts, and if so by Tree posts or Flag post? (this can be funded by CIL monies)**

### **Do members wish to use contractors to put up/take down flags going forward?**

### **2024 events**

A reminder for 2024 Council organised event dates

Picnic in the Park – Saturday 8<sup>th</sup> June

Food Festival – Saturday 24<sup>th</sup> August

Christmas Festival – Light switch on Saturday 23<sup>rd</sup> Nov

Fayre Saturday 7<sup>th</sup> December

In addition, we will arrange some activities for Easter.

There will also be the following events, where we will be supporting -

- Easter market – 23<sup>rd</sup> March

- Annual walking Rugby festival – Sunday 23<sup>rd</sup> June
- Urban markets fun day – July 21st
- Fireworks display Pontyclun RFC – 1<sup>st</sup> November.
- Remembrance Day – 10<sup>th</sup> November – three parades

## *Cyngor Tref PONTYCLUN Town Council*

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### **Grant requests**

This is our last opportunity to agree grants for 2023-24 and as per policy we will be reviewing requests from National Charities held over during the year. These will be looked at after all local requests have been considered.

### **Members should note.**

- Budget for 2023-24 is £5000. The sum is effectively £1250 per quarter.
- Based on grants agreed so far there is £2700 left in the budget
- Our Policy favours requests for specific purposes rather than general running costs and we normally only fund National Charities where we have had evidence of local work/benefits. Our policy is to consider them in March after local causes have been funded unless there is a pressing immediate need.
- Council can decide.
  - Grant in full or part
  - Decline or hold over to another meeting (possibly pending further data)

### **Requests**

The legal power for these requests is S19 Local government (Misc. provisions) act 1976 unless stated.

### New requests – local organisations

1. Bethel Baptist Church (appendix 4a)
  - a. The Church are asking for £500 towards the cost of running some Nerf Gun events costing £600 an event with 4 planned.
  - b. They have over 100 members living in Pontyclun with a total congregation of 160.
  - c. We have given funds to various activities run by the Church, the most recent being for a junior football team.
  - d. The grant would meet our criteria.
  - e. The Church does do activities for the wider community including a warm hub, bereavement café and a youth group.
2. Llantrisant and District History society (appendix 4b)
  - a. The society have requested £200 towards the cost of researching and printing a book about the History of Mwyndy
  - b. We have given grants to the society previously for other publications including about Brynsadler; the school and War memorial.
  - c. The grant meets our criteria.
3. Horizon's dance studio (appendix 4c)
  - a. This dance studio based in Llantrisant have requested £500 towards the cost of student's appearances at the World Dance Cup.
  - b. 19 dancers have qualified this year, of whom 12 live in Pontyclun.
  - c. They requested a similar amount last year and we granted £200.
  - d. The grant does meet our criteria for grants.

4. Pontyclun Road Runners (appendix 4j)
  - a. This Pontyclun based road running group are asking for £480 towards the cost of track hire for training sessions
  - b. They have 180 members, the majority of whom live in Pontyclun
  - c. They have not asked the Council for a grant in at least the last 5 years
  - d. The grant meets our grant criteria

#### Other local requests

1. The Clerk was in discussions with the Pontyclun Scouts who have offered to build a large bug hotel for us if we are able to help support them with a grant.
  - a. This would meet our grant criteria and also support our biodiversity initiatives.
  - b. A grant of say £150 would seem appropriate.
2. The Council had agreed to run the Community Christmas tree competition using grant funding. Council should now confirm this which includes £25 for each group; £75, £50 and £25 for the top three and the cost of trees.
  - a. If there is sufficient budget left this year Council has agreed to expand by 5 trees in 2024 so cost of trees to be taken from this year's budget.
  - b. Total cost of this years trees, prizes and next years trees is £630

#### National requests

Apart from 3 and 4 these grants fall under Section 137 of Local government act 1972.

1. SAFFA (appendix 4d)
  - a. SAFFA the armed forces Charity have written to us asking for a grant.
  - b. The request would meet our criteria and also be in spirit of our signing of the Armed Forces charter.
  - c. This is the first time this charity has asked for funds.
2. The Kids cancer charity (appendix 4e)
  - a. This Swansea based charity has asked for a donation and confirmed they are supporting 2 families in Pontyclun at this time.
  - b. The Council did agree a grant of £50 in 2022 but they never provided bank details to allow us to pay them.
  - c. The request would meet our grant criteria.
3. Llangollen International Eisteddfod (appendix 4f)
  - a. This organisation is contacting all Community and Town Councils in Wales asking for grants.
  - b. The grant meets our criteria though we are not aware of any local competitors.
  - c. We have given funds in the past, most recently £50 in 2021/22
4. Urdd Eisteddfod (appendix 4g)
  - a. This organisation is contacting all Community and Town Councils in Wales asking for grants.
  - b. The grant meets our criteria, and we are aware that local school pupils will enter the Eisteddfod for a chance to compete in the finals
  - c. We have given funds in the past, most recently £100 in 2021/22 and they ask each year.
5. Marie Curie (appendix 4h)
  - a. This cancer support charity is asking for donations.

- b. Grant meets our criteria, and we believe people locally are supported
  - c. We have given grants in the past most recently £50 in 2022/23 and they seem to ask each year.
- 6. Welsh Air ambulance (appendix 4i)
  - a. This Charity is asking for grant support from local councils.
  - b. The grant meets our criteria, and we know that the air ambulance has been called to attend incidences in Pontyclun
  - c. They ask most years and we have given £100 in the past, most recently in 2022/23

#### **Action - members-**

##### **1. Consider and approve/decline grant requests.**

#### **Pontyclun allotments association**

The allotment association has obtained a grant from Meridiam Endowment trust for works at the Allotments

In particular for items to catch water for use on site and to build a small shelter on site for users and visitors.

The total grant is about £2k

Unfortunately, it seems they cannot meet the technical aspects in time – e.g. they have no written constitution. Our grants policy allow us to claim grants in circumstances such as this and then purchase the materials and gift them to the association.

This would be similar to what we did with the Men's shed when they set up.

They ask us if we would be prepared to do similar on their behalf.

**Action – members to consider this request (no cost to us as fully funded by the Meridiam grant)**

#### **Unused budget**

Depending on decisions made there may be some grants budget remaining this year.

The Council decided when setting the budget for 2024-5 that we would aim to engage local community groups to help us in delivering some projects. In particular the Men's shed.

**Does the Council wish to commit some/all of the remaining budget to help fund this next year?**



## Application form

## Your organisation

|                                                                                                                                                       |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Name of Organisation                                                                                                                                  | Bethel Baptist Church Pontyclun                          |
| Purpose of organisation                                                                                                                               | Impact the community, share our faith, make a difference |
| Number of Participants / members                                                                                                                      | 160                                                      |
| Number of Participants / members living in the Pontyclun Community Council Ward:<br>Pontyclun, Brynsadler, Talygarn, Miskin, Cefn yr Hendy, Groesfaen | 100+                                                     |
| Age group of participants / members                                                                                                                   | 0-99                                                     |

## Your application

|                                                                            |                                                                                                                        |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| Why do you need a grant?                                                   | We need a grant to go towards our Nef Gwm Nights which are run for young people aged 11-18.                            |
| What is the total cost of your requirements?                               | We run 4 events per year and they cost around £600 each event.                                                         |
| Will the grant generate revenue? If so, how much is the projected revenue? | NO                                                                                                                     |
| How much are you asking the Community Council for?                         | £500                                                                                                                   |
| Who will benefit from this grant?                                          | Around 150 young people aged 11-18                                                                                     |
| How will the grant support the achievement of the Community Council        | We encourage people living in the community to participate whilst including all people and engaging with young people. |

## Additional Information: Please attach (if possible)

1. your last income and expenditure accounts
2. your constitution or aims and objectives

**Conditions of Grant:**

**If Pontyclun Community Council agree to give you a grant there are three conditions.**

Grants will be given subject to the following standard conditions

- Beneficiaries agree that at the Council's discretion they will participate in a community consultation event. The event will allow the organisation to showcase themselves and how the council has supported them and/ or to provide a news article outlining the organization and how the Council has supported them.
- Beneficiaries agree that they will refer to Council support in their records / promotional materials.
- Pontyclun Community Council will put the details of the organisation on the Community Council website so that going forward members of the public can make contact.

Depending on the nature of the request the Council reserves the right to impose other conditions

**Your details for the Pontyclun Community Council web-site**

|                                                                  |                           |
|------------------------------------------------------------------|---------------------------|
| Name of organization                                             | n                         |
| Brief description of organisation, meeting date, times and place | n                         |
| Contact name and position                                        | John Hall (Senior Pastor) |
| Contact e-mail address                                           | Admin@bethelpontyclun.org |
| Contact telephone number                                         |                           |
| Web site address – if applicable                                 | Bethelpontyclun.org       |

**Your contact details for the purposes of the application**

|                   |                                                              |
|-------------------|--------------------------------------------------------------|
| Cheque payable to | Bethel Baptist Church Pontyclun                              |
| Name of applicant | Kyle Parry                                                   |
| Contact address   | Heol mision<br>CF72 9AS                                      |
| Email address     | <del>Admin@bethelpontyclun.org</del> KSP@bethelpontyclun.org |
| Signature         | k. parry                                                     |
| Date              | 16/01/24                                                     |

76,Clos Brenin

Brynsadler

Pontyclun

CF729GA

Tuesday, January 23, 2024

Dear Julius and colleagues,

I am attaching our application for a grant to assist with the printing of my book on the history of Mwyndy and the area .It will be a social and industrial history going back mainly to the mid 19<sup>th</sup> Century when iron ore mining was in its heyday.

It is also a full record of the census records from 1861 to 1911 and the 1939 Register which recorded those eligible, or not, for call up to WW2 , those needing ration books etc.

The Town Council has been kind enough to give the History Society a grant on a number of occasions in the past for books and pamphlets which are much appreciated by not only society

members but also the general population.

Members, including myself, give talks on local history to various groups in the area including WI, churches, and the local scout group which will be delivered by myself on 1st March this year.

Mwyndy is a small place right now but was booming in the mid 19<sup>th</sup> Century. Most of those ex miners etc have now died or moved on so the sales of books will be rather limited. Books will be distributed to local libraries and society members so the local population will benefit from history. Part of the book will cover the Miskin school which closed about 1960 when children were transferred to Pontyclun.

I do hope the Town Council can manage a grant of £200 this time.

Best Wishes

Edgeley

A handwritten signature in cursive script, appearing to read 'Edgeley', written over the printed name.

## Application form

## Your organisation

|                                                                                                                                                              |                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Name of Organisation                                                                                                                                         | LLANTRISANT & DISTRICT LOCAL HISTORY SOC <sup>y</sup> .                                         |
| Purpose of organisation                                                                                                                                      | SEE WEBSITE: TO CELEBRATE PEOPLE & PLACES OF THE AREA BY RESEARCH, TALKS, PUBLICATIONS & VISITS |
| Number of Participants / members                                                                                                                             | ABOUT 100                                                                                       |
| Number of Participants / members living in the <b>Pontyclun Community Council Ward:</b><br>Pontyclun, Brynsadler, Talygarn, Miskin, Cefn yr Hendy, Groesfaen | THE VAST MAJORITY                                                                               |
| Age group of participants / members                                                                                                                          | 40 - 90(+)                                                                                      |

## Your application

|                                                                            |                                                                                                                            |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Why do you need a grant?                                                   | TO ASSIST WITH PRINTING COSTS FOR A BOOK ON THE SOCIAL/INDUSTRIAL HISTORY OF                                               |
| What is the total cost of your requirements?                               | FOR 100 BOOKS, PRINTING WILL BE ABOUT £4 PER COPY; SO £400(C) IN ALL                                                       |
| Will the grant generate revenue? If so, how much is the projected revenue? | THERE SHOULD BE A SMALL AMOUNT FROM SALES TO LOCAL PEOPLE & LIBRARIES; POSSIBLY £70 IN ALL.                                |
| How much are you asking the Community Council for?                         | £200 AS THE HISTORY SOCIETY WILL CONTRIBUTE AS WELL                                                                        |
| Who will benefit from this grant?                                          | THE LOCAL POPULATION VIA LIBRARY BOOKS & SIMILARLY SCHOOLS.                                                                |
| How will the grant support the achievement of the Community Council        | BY ENCOURAGING A CONTINUED INTEREST IN LOCAL HISTORY; THIS IS FOR A SPECIFIC PURPOSE TO RECORD HISTORY OF A LOCAL VILLAGE. |

## Additional Information: Please attach (if possible)

1. your last income and expenditure accounts
2. your constitution or aims and objectives - SEE WEBSITE PLEASE.

## Application form

### Your organisation

|                                                                                                                                                              |                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Name of Organisation                                                                                                                                         | Horizons Dance Studio                                              |
| Purpose of organisation                                                                                                                                      | To provide dance classes and dance opportunities to local children |
| Number of Participants / members                                                                                                                             | 41, 19 of whom have qualified for the dance world cup              |
| Number of Participants / members living in the <b>Pontyclun Community Council Ward:</b><br>Pontyclun, Brynsadler, Talygarn, Miskin, Cefn yr Hendy, Groesfaen | 12 out of 19 qualifiers                                            |
| Age group of participants / members                                                                                                                          | 6-14 years                                                         |

### Your application

|                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Why do you need a grant?                                                   | Horizons Dance Studio started in 2023 and has already taken a group of girls to compete at last year's Dance World Cup competition. Over the last 6 months or so, the studio has grown in numbers and 19 of its dancers have qualified to represent Wales in the Dance World Cup this year in Progue. The competition is unfunded and we are looking to raise money towards the cost of competition fees, team kit and costumes for the dancers. <del>This is an amazing opportunity for local girls to</del> represent Wales and for all but 4 of the girls, their very first international competition |
| What is the total cost of your requirements?                               | In total we need to raise over £10,000. Costumes for the girls come to around £2,500, therefore we are asking the community council to donate £500 towards these costs.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Will the grant generate revenue? If so, how much is the projected revenue? | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| How much are you asking the Community Council for?                         | £500                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Who will benefit from this grant?                                          | The costumes purchased will be used during their competition routines year-round but also will benefit the rest of the students who attend the dance school. Costumes from last year have already been reused and made available to other dancers. This lowers the cost for dancers to compete and helps remove barriers to competition for those who could not otherwise afford it. This will be a free resource for the dance club and its students in the future as they can be reused for different routines and competitions.                                                                       |
| How will the grant support the achievement of the Community Council        | By awarding this grant the community council will be supporting students who might not otherwise have had a chance to learn dance to a high standard and the chance for them to take part in an amazing life experience. The council will also be supporting a new local business based in Llantrisant providing opportunities for children in the local area to participate in different dance styles but also to compete at local, regional, national and international levels.                                                                                                                        |

### Additional Information: Please attach (if possible)

1. your last income and expenditure accounts
2. your constitution or aims and objectives



**SSAFA**  
Queen Elizabeth House  
4 St Dunstan's Hill  
London EC3R 8AD

**From:** Annie Lawrie,  
Regional Fundraising Officer, Wales

T 0800 260 6780  
E [Annie.Lawrie@ssafa.org.uk](mailto:Annie.Lawrie@ssafa.org.uk)  
[www.ssafa.org.uk](http://www.ssafa.org.uk)

11 May 2023

Dear Friends,

SSAFA, the Armed Forces charity, [www.ssafa.org.uk](http://www.ssafa.org.uk), has been providing practical, emotional and financial support to our Forces and their families since 1885. We support the person behind the uniform, those currently serving, veterans and their families. When anyone in our Forces family finds themselves in need, whatever challenges they're facing, SSAFA is the charity they can turn to.

George's story is an example of the help we can provide: <https://youtu.be/cT9fEScdpf4>

In the current cost of living crisis, more people than ever are contacting us for help. Our regional hub in Wales receives calls, emails and web enquiries, currently numbering around 500 per month. These are triaged and details passed to volunteer caseworkers in the local branch. They then get in touch with the beneficiary to determine the best source of support.

This may include financial assistance (which could help cover rent arrears, funeral costs, school uniform, utility costs), food vouchers, specialist mobility equipment, adjustments at home, support with transitioning to 'civvy street' and welfare support. We also have a network of over 130 partner charities, to which we may refer beneficiaries, ensuring their needs are met quickly by those with the most relevant expertise. Very often our help can prevent their situation from deteriorating further, thereby relieving pressure on the NHS and local social services.

**In 2022 we assisted 467 families or individuals in Wales drawing down £708,944 to support them, with 50 clients in your area of South East Wales.**

We are appealing to you for a contribution towards the costs of running our Welsh regional hub. Just £50 could begin someone's journey with one of SSAFA's specialist advisors, whether it's a phone call or email, this is our first contact with someone needing our help, but any contribution, no matter the size, will go a long way in allowing us to assist those who are often the very last to ask for help.

Please help us make a difference for those who have dedicated their lives, often at great sacrifice, to protect and serve our country.

Thank you for considering our application.

Best wishes,

Annie



**From:** Annie Lawrie,  
Regional Fundraising Officer, Wales

T 0800 260 6780  
 E [Annie.Lawrie@ssafa.org.uk](mailto:Annie.Lawrie@ssafa.org.uk)  
[www.ssafa.org.uk](http://www.ssafa.org.uk)

11 May 2023

Annwyl Ffrindiau,

SSAFA, Elusen y Lluoedd Arfog, [www.ssafa.org.uk](http://www.ssafa.org.uk), wedi bod yn darparu cymorth ymarferol, emosiynol ac ariannol i'n Lluoedd Arfog a'u teuluoedd ers 1885. Rydym yn cefnogi'r person y tu ôl i'r wisg, y rhai sy'n gwasanaethu ar hyn o bryd, cyn-filwyr a'u teuluoedd. Pan fydd unrhyw un yn ein teulu Lluoedd Arfog mewn angen, pa bynnag heriau y maent yn eu hwynebu, elusen Morwyr, Awyrenwyr a'u Teuluoedd yw'r un y gallant droi ati.

Mae stori George yn enghraifft o'r cymorth y gallwn ei ddarparu: <https://youtu.be/cT9fEScdpf4>

Yn yr argyfwng costau byw presennol, mae mwy o bobl nag erioed yn cysylltu â ni am gymorth. Mae ein canolfan ranbarthol yng Nghymru yn derbyn tua 500 y mis o alwadau, e-byst ac ymholiadau gwe ar hyn o bryd. Mae'r rhain yn cael eu brysennu a'r manylion yn cael eu trosglwyddo i weithwyr achos gwirfoddol yn y gangen leol. Yna byddant yn cysylltu â'r buddiolwr i benderfynu ar y ffynhonnell orau o gymorth.

Gall hyn gynnwys cymorth ariannol (a allai helpu i dalu ôl-ddyledion rhent, costau angladd, gwisg ysgol, costau cyfleustodau), talebau bwyd, offer symudedd arbenigol, addasiadau i'r cartref, cymorth i drosglwyddo nôl i gymdeithas a chymorth lles. Mae gennym hefyd rwydwaith o fwy na 130 o elusennau partner, y gallwn gyfeirio buddiolwyr atynt, gan sicrhau bod eu hanghenion yn cael eu diwallu'n gyflym gan y rhai sydd â'r arbenigedd mwyaf perthnasol. Yn amlach na pheidio gall ein cymorth atal eu sefyllfa rhag mynd yn waeth, a thrwy hynny, leddfu pwysau ar y GIG a gwasanaethau cymdeithasol lleol.

**Yn 2022 fe wnaethom gynorthwyo 467 o deuluoedd neu unigolion yng Nghymru gan dynnu £708,944 i lawr i'w cefnogi, gyda 50 o gleientiaid yn ardal Dde Ddwyrain Cymru.**

Rydym yn apelio arnoch am gyfraniad tuag at gostau rhedeg ein canolfan ranbarthol Gymreig. Dim ond £50 fydd ei angen i ddechrau taith rhywun gydag un o gynghorwyr arbenigol Morwyr, Awyrenwyr a'u Teuluoedd, Elusen y Lluoedd Arfog, boed yn alwad ffôn neu e-bost. Hwn fydd ein cyswllt cyntaf â rhywun sydd angen ein cymorth, ond bydd unrhyw gyfraniad, waeth beth fo'i faint, yn mynd ymhell i'n galluogi i gynorthwyo'r rhai sy'n aml ymhlith y rhai olaf i ofyn am help.

Helpwch ni i wneud gwahaniaeth i'r rhai sydd wedi cysegru eu bywydau, yn aml trwy aberth mawr, i amddiffyn a gwasanaethu ein gwlad.

Diolch am ystyried ein cais.

Dymuniadau gorau



Annie





# Kids Cancer Charity

18<sup>th</sup> January 2023

Dear Clerk & Councilor's

We are writing to you today to appeal for financial assistance to help us fulfil our commitment to improve the quality of life for children affected by cancer and their families. Our work is vital to the people we support, throughout Wales and the whole of the UK.

Kids Cancer Charity was established in Swansea in 1989 by a group of parents whose children had been diagnosed with cancer and those experiences had highlighted the drastic lack of information and support available to them. Our charity's aims are simple – to improve the quality of life for children affected by cancer and to support their families through the unimaginable stress that they live with daily.

We understand how it feels to have a child affected by cancer and know that childhood cancer affects the entire family, so we are here to offer both individual and family support.

Our promise to anyone who contacts us is that we'll listen, and we'll try help with our services which include:

- Play Therapy service across South Wales.
- Befriending.
- Support Groups.
- UK Breaks.
- Disneyland Paris Breaks.
- American Dream Experience.

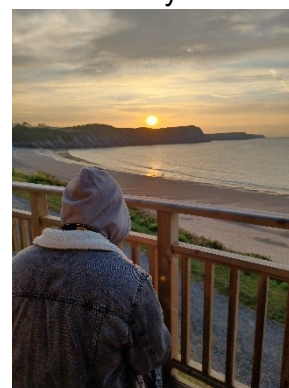


our best to

We believe that helping children and families is all about continuity; no matter what the prognosis – we give our support for as long as it is needed.

Children and families who need our support are referred to us via hospital oncology departments, social services, schools and other organisation and charities from all over the UK.

All our services are free to the families however, the cost of our services to the charity is more than £300,000 per annum.



Charity Registration Number: 1113821 and company limited by guarantee No: 5536898  
 Registered Office: Waunarlwydd Road, Cockett, Swansea, SA2 0GB Tel: 01792 480500  
 Website: [www.kidscancercharity.org](http://www.kidscancercharity.org) E-mail: [enquiries@kidscancercharity.org](mailto:enquiries@kidscancercharity.org)





-2-

Every donation matters and you can help us make that difference.

Just £100 could help us provide 5 hours of emotional support/ befriending over the telephone. £350 could help us cover the cost of insurance for one of our caravans.

A donation of £500 would cover the cost of a UK Break for one family. These breaks are specifically for children who have cancer and their siblings or those bereaved by cancer. Also, when a child has just finished a course of chemotherapy or their prognosis is poor, the family have an opportunity to spend quality time together and enjoy a break in a tranquil, well equipped, safe environment on the Welsh coast.

I have enclosed more information about the charity for your information.

As a small charity our running costs are kept to a minimum. Any donation that you think fit will go a long way to enable us to continue and indeed enhance the services of the charity.

May I take this opportunity to thank you for your kind consideration.

Yours sincerely

Rose

Rosemarie Davies  
Community Engagement Officer  
E: [rosemarie.davies@kidscancercharity.org](mailto:rosemarie.davies@kidscancercharity.org)

Kids Cancer Charity will not share your details with any third parties, if you would rather not hear from the charity again, please contact us via email [enquiries@kidscancercharity.org](mailto:enquiries@kidscancercharity.org) or by telephone on 01792 450800.

*"Thank you so much for letting us stay at the Kids Cancer Charity caravan here at Lydstep Beach. Perfect location and breath-taking views. Just what we needed after months of hospital stays. Emma has recently completed chemotherapy for a brain tumour and this holiday has made her be a 'normal' child again- and has really enjoyed playing in the parks, visiting Folly farm and Caldy island and being on the beach. Thank you." Roberts Family*



# Kids Cancer Charity

Pontyclun Town Council

Dear Julius and Councillor's

18<sup>th</sup> January 2024

We are helping 2 children & their families living in Pontyclun, who has a child affected by cancer, and we're hoping you might be able to help us please, we'd be thrilled if you could.

Our services include: Play Therapy; Bereavement Counselling; Befriending; Support Groups; Compassionate Care Respite Breaks UK and Disneyworld Florida Dream Experience & Disneyland Paris Dream Experience.

The children and families living in South Wales have the benefit of all our services as we are a Swansea based Charity, (so close by) and we offer Respite Breaks to children and families further afield in the UK.

One of our services, Play Therapy, helps the children to come to terms and understand their illness, we have two Play Therapist, Anne & Emma that cover the whole of South Wales.

Children with a life-threatening condition can experience a wide range of difficult emotions due to their treatment, it's effects, hospital admissions and the isolation from friends and family that this brings. Some children we support are palliative and are facing the end of their life. Brothers and sisters of children with cancer face having their routines changed, their family split up through hospitalisation with some having to stay with relatives, the upheaval taking them away from their usual support networks, carrying with it a lot of worry, feelings of absence and anger at what's going on for their family unit. Children may be facing the death of their sibling or a parent from cancer or indeed be bereaved and facing considerable loss.

As children and their families come face to face with their situation we are able to offer emotional support through our specialist Therapists, tailored to meet the needs of the children by offering sessions at our centre, at the child's home, at school or whilst they are in hospital, they work within a non-directive, child centred framework. Offering children a vehicle for expression where they are accepted and understood, the therapeutic interventions are designed to be guided by the child, this way happening spontaneously. For younger children Play Therapy provides a way in which children can work through their experiences expressing emotions and gaining understanding through their natural language of play. Older children have access to Play Therapy also find benefit from talking therapy, all aimed at improving emotional development, psychological wellbeing and assisting coping. From diagnosis through every aspect of treatment and beyond, Play Therapy has a key role to play, currently working throughout South Wales we can signpost to similar services for families outside of this catchment area, around the UK.

Children and families who need our support are referred to us via hospital oncology departments, Doctors, social services, schools and other charities from all over the UK, and our promise to our users is to give them complete confidentiality, as you would expect from any health authority. We help in excess of 2,000 children and their families all over the UK every year and are proud to have been doing so for 35 years this coming May. The families are normally at rock bottom when they have a respite break, their world torn apart with a diagnosis of cancer in their child. The family will be split as one parent normally stay's with the child in hospital, while the other will need to return to work, and any siblings just don't understand what's going on, and why they are having to stay at grandmas, friends or even neighbours, and not forgetting the sick child will often endure months of painful treatments, and very likely years.

**Charity Registration Number: 1113821 and company limited by guarantee No: 5536898**

**Registered Office: Waunarlwydd Road, Cockett, Swansea, SA2 0GB Tel: 01792 480500**

**Website: [www.kidscancercharity.org](http://www.kidscancercharity.org) E-mail: [enquiries@kidscancercharity.org](mailto:enquiries@kidscancercharity.org)**





Our respite breaks are usually the first thing the families can look forward to in a long time, and the breaks are designed to give the families precious time together, to re-build their bonds, and just be a normal family again, and support is on hand should it be needed.

The families staying in the UK, will be staying right on the beach as our mobile homes are in prime positions. We have two luxury mobile homes in Porthmadog North Wales, Two luxury mobile homes in Lydstep West Wales, a luxury lodge in Burnham-On-Sea, and finally the use of a luxury mobile home in the New Forest, the families have access to all the entertainment provided by the Haven Parks the homes are situated on, plus we source tickets for the local attractions so the family can have a wonderful time all free of charge to them.

We also provide breaks to Disneyland Paris, where the families stay 3 days all-inclusive in a Disney Hotel, and are given tickets to enter Disneyland and Movie Pixar, and also given a Genie Pass that allows the family to jump the queues.

Finally we provide breaks in Disneyworld Florida, where the families stay for a week with our charity partners "Give Kids The World" All-inclusive in their hotel next to Disney, they are given tickets to the Parks, and Genie Passes to jump the queues in the park. For their second week they will stay in the charity's luxury villa in Kissimmee, which has it's own private pool and BBQ area, where they can venture to Boggy Creek and ride the air boats along the everglades, or visit Downtown Disney or the many restaurants and attractions Florida has to offer.

Due to feedback we gain from the families, these breaks are crucial to their wellbeing, as they help to re-build relationships, the sick child usually feels more confident and finds it easier to mix with other children, and more amenable to resuming treatments.

These breaks cost £500 to send one family away to the UK, £750 to Disneyland Paris or £1,200. To go to Disneyworld Florida. A 10 week course of Play Therapy costs £500. any amount towards this would go such a long way, it would be wonderful if you could help please.

Yours Sincerely

Rose

Rosemarie Davies: [rosemarie.davies@kidscancercharity.org](mailto:rosemarie.davies@kidscancercharity.org)

Community Engagement Officer

Charity Registration Number : 1113821



## **Llangollen International Musical Eisteddfod**

Preparations are well underway for the 2023 Llangollen International Musical Eisteddfod and I am writing to you as part of our annual fundraising appeal to Local Authorities, Town and Community Councils across Wales.

We are immensely appreciative of the support we have received in the past and I am writing to ask if you would consider supporting us again in 2023.

Llangollen Eisteddfod's rich heritage extends back to the unique innovation of the founders in 1947, who saw the festival as a means of using the arts to bring different peoples together in a spirit of peace and friendship. The Eisteddfod has always been a community led initiative and continues on this basis with the support of some 600 volunteers. Bringing significant community benefits, the event attracts around 4000 competitors each year and audiences of around 20,000 throughout the week. This brings an estimated £1.6 million in economic benefits to the area while the festival is taking place, and is an important part of the region's cultural and heritage offering, enhancing the tourism profile of NE Wales throughout the year.

2023 will see our first full-length Eisteddfod since the pandemic, with the return of the town Parade, a set of vibrant new designs inspired by the colourful costumes of our international performers and competitors, a reinvigorated Eisteddfod Maes with plenty of family entertainment, as well as three stages, workshops, celebrations of our Welsh heritage and daily showcases of cultures from around the world. We continue our strand of talks dedicated to understanding peace in the 21<sup>st</sup> century, and bring themes of internationalism and peace together in our concert, The White Flower: Into the Light. This event brings together massed professional and community performers from across Wales, Ukraine and Bosnia in a concert which reflects on conflict, loss and the power of music to restore faith in humanity.

As well as a number of collaborations with arts organisations and charities across NE Wales, we'll also be partnering once again with Llangollen Fringe Festival, and working with Llangollen Town Council to ensure that both events, and the town's wider festival offering are bringing increased benefits to local community members, businesses and visitors.

We hope that you can continue to support us both financially and ideologically in any way that you can, to help us with this event which showcases the best of Welsh culture both at home and across the globe.

I look forward to hearing from you.

Kind regards

**Camilla King | Executive Producer**

Royal International Pavilion  
Abbey Road  
Llangollen  
LL20 8SW  
Tel: 01978 862000  
Email: [info@llangollen.net](mailto:info@llangollen.net)

Y Pafiliwn Rhyngwladol Brenhinol  
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[www.llangollen.net](http://www.llangollen.net)

Registered Charity No 504620. The Llangollen International Musical Eisteddfod is a Company Limited by Guarantee. Registered in England and Wales 1165311



## **Eisteddfod Gerddorol Ryngwladol Llangollen**

Mae paratodau ar droed ar gyfer Eisteddfod Gerddorol Ryngwladol Llangollen 2023 ac rwy'n ysgrifennu atoch fel rhan o'n hapêl codi arian blynyddol i Awdurdodau Lleol a Chynghorau Tref a Chymuned ar draws Cymru.

Rydym yn ddiolchgar iawn am y gefnogaeth rydym wedi'i chael yn y gorffennol ac rwy'n ysgrifennu atoch i ofyn yn garedig a fydddech chi'n ystyried ein cefnogi unwaith eto yn 2023.

Mae treftadaeth gyfoethog Eisteddfod Llangollen yn ymestyn yn ôl i arloesedd unigryw'r sylfaenwyr yn 1947, a welodd yr ŵyl fel modd o ddefnyddio'r celfyddydau i ddod â gwahanol bobloedd ynghyd mewn ysbryd o heddwch a chyfeillgarwch. Mae'r Eisteddfod wedi bod yn fenter a arweinir gan y gymuned o'r cychwyn cyntaf ac mae'n parhau i fod felly gyda chefnogaeth tua 600 o wirfoddolwyr. Mae'r digwyddiad yn denu tua 4000 o gystadleuwyr bob blwyddyn a chynulleidfaoedd o tua 20,000 ar hyd yr wythnos. Amcangyfrifir bod hyn yn dod â £1.6 miliwn o fuddion economaidd i'r ardal tra bod yr ŵyl yn cael ei chynnal, ac mae'n rhan bwysig o arlwy diwylliannol a threftadaeth y rhanbarth, gan wella proffil twristiaeth gogledd-ddwyrain Cymru ar hyd y flwyddyn.

Bydd 2023 yn gweld ein heisteddfod lawn gyntaf ers y pandemig, gyda Gorymdaith y dref yn dychwelyd, cyfres o ddyluniadau bywiog newydd wedi'u hysbrydoli gan wisgoedd lliwgar ein perfformwyr a'n cystadleuwyr rhyngwladol, Maes yr Eisteddfod ar ei newydd wedd gyda digonedd o adloniant i'r teulu, yn ogystal â thri llwyfan, gweithdai, dathliadau o'n treftadaeth Gymreig ac arddangosiadau dyddiol o ddiwylliannau o bob rhan o'r byd. Rydym yn parhau â'n cyfres o sgysiau sy'n ymroddedig i ddeall heddwch yn yr 21ain ganrif, ac yn dod â themâu rhyngwladoldeb a heddwch at ei gilydd yn ein cyngerdd, Y Blodyn Gwyn: I Mewn i'r Goleuni. Mae'r digwyddiad hwn yn dod â pherfformwyr proffesiynol a chymunedol o bob rhan o Gymru, Wcráin a Bosnia ynghyd mewn cyngerdd sy'n myfyrio ar wrthdaro, colled a grym cerddoriaeth i adfer ffydd yn y ddynoliaeth.

Yn ogystal â chydweithio gyda nifer o sefydliadau celfyddydol ac elusennau ar draws gogledd ddwyrain Cymru, byddwn hefyd yn gweithio mewn partneriaeth gyda Gŵyl Ymylol Llangollen unwaith eto, ac yn gweithio gyda Chyngor Tref Llangollen i sicrhau bod y ddau ddigwyddiad, ac arlwy ehangach y dref yn dod â manteision cynyddol i aelodau'r gymuned leol, busnesau ac ymwelwyr.

Gobeithiwn y gallwch barhau i'n cefnogi yn ariannol ac yn syniadol mewn unrhyw ffordd y gallwch er mwyn ein helpu i barhau â'r digwyddiad hwn sy'n arddangos y gorau o ddiwylliant Cymru gartref ac ar draws y byd.

Edrychaf ymlaen at glywed gennych.

Cofion cynnes

**Camilla King | Cynhyrchydd Gweithredol**

Royal International Pavilion  
Abbey Road  
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LL20 8SW  
Tel: 01978 862000  
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November 2023

To: Town and Community Councils

Dear Clerk

**Urdd National Eisteddfod Maldwyn 2024**

As you may be aware, the National Urdd Eisteddfod will be visiting Maldwyn in 2024, welcoming children and young people from all over Wales after months of competing at local and regional Eisteddfodau. As a charity, the Urdd is more dependent than ever on the generous donations from Town and Community Councils who can support cultural opportunities for children and young people within their region.

The Urdd Eisteddfod holds over 250 local and regional Eisteddfodau in every community in Wales, with over 90,000 children competing annually. Of these competitors, 15,000 will be invited to the final round at the National Urdd Eisteddfod to perform on one of the festival's main stages, as well as on S4C and BBC Radio Cymru.

In order to sustain the local Eisteddfodau and a successful national festival, we are dependent on the support of individuals, organisations and institutions on a local and national level. But without local support, it would not be possible for us to stage our whole provision in its current form. Support is paramount to its success both practical and financial. The Urdd Eisteddfod in 2024 will cost over £2.1million.

Numerous Councils have already donated and we are most grateful for the support, but if your Council has not yet contributed, we would kindly ask you to consider a financial contribution to assist your local appeal committee in order to ensure the success of the Urdd National Eisteddfod in 2024, and support the children who will represent your town or community on the national stage.

I would like to thank you for your time and hopefully you will draw the councillors' attention to the festival and that you will support the Eisteddfod. If you have any further enquiries, please feel free to contact me.

Yours sincerely

**Llio Maddocks**  
Director of the Arts

Swyddfa'r Eisteddfod  
Gwersyll yr Urdd Glan-llyn  
Llanuwchllyn, Y Bala Ffôn: 01678 541 015  
Gwynedd LL23 7ST Ebost: loisjones@urdd.org

Every day of your life matters – from the first to the last. When you're living with a terminal illness, you feel that more than ever. The right care and support at the right time can make all the difference.

Whether it's terminal cancer or any other illness, we want people to be able to get the most from the time they have left.

Marie Curie Nurses work night and day, in people's homes across this community, providing hands-on care and vital emotional support.

Unfortunately, one in four people don't get the care and support they need at the end of their lives. We don't think that's good enough. The things people need aren't too much to ask; high quality care in the place they want to be, control of symptoms like pain and clear information from the start. So that, even at such a difficult, emotional time, people can feel in control. That's what Marie Curie has been giving people across the UK for 75 years, through our Marie Curie nurses, our hospice and other services, including bereavement support and providing information on end of life care.

We urgently need your support to make that possible, and wonder if Pontyclun Community Council might consider making a financial donation to support our Great Daffodil Appeal to fund local services.

**All money donated supports the local Marie Curie nurses and services in your area, so you can rest assured that in your community patients and families will directly benefit from your gift.**





Pontyclun Community Council  
Community Council Office  
Pontyclun Community Centre  
Pontyclun  
CF72 9EE

Ambiwylans Awyr Cymru  
Wales Air Ambulance  
Tŷ Elusen  
Ffordd Angel  
Llanelli Gate  
Dafen  
Llanelli  
SA14 8LQ

Ffôn/Tel: 0300 0152 999  
enquiries@walesairambulance.com

## Community Council Appeal 2023

23/10/2023

Dear friends,

At Wales Air Ambulance, our mission is to deliver lifesaving advanced medical care to people across Wales whenever and wherever they need it. **We are on standby 24/7, 365 days a year and in 2022 we attended 3368 missions, with 231 in your region of Rhondda Cynon Taff.**

Like all charities, we are feeling the impact of the global increase in the cost of goods and services. As a result, the amount required to deliver our lifesaving service has risen significantly, and we need your help. We need to raise £11.2 million to keep our helicopters in the air and rapid response vehicles on the road. Our most recent Financial Report and Accounts can be found here [www.walesairambulance.com/waapublications](http://www.walesairambulance.com/waapublications)

With your support, we are able to help those who are critically ill or injured. This includes people like David, who whilst getting ready for bed suffered a cardiac arrest and was left fighting for his life. Wales Air Ambulance was dispatched and provided emergency department-standard treatments in his home. Our onboard medics gave David a general anaesthetic and placed him on a ventilator to breathe for him. This course of treatment not only saved David's life but also protected his brain from long-term injury.

Speaking about David's treatment, Jo Yeoman, Wales Air Ambulance Patient Liaison Nurse, said: "The procedure is delicate, complex and time-critical. It is only possible outside of a hospital environment through the Wales Air Ambulance and the fact that we have experienced consultants on board. David had the best possible care before reaching the specialists at hospital." Following his recovery, David said: "I am forever grateful to the Wales Air Ambulance Charity and I really appreciate everything they've done for me. If it wasn't for them, I wouldn't be here."

**Please help us to continue serving the people of Wales and saving lives in your community by considering us for a community or town council grant.** No matter how big or small, your donation will help to save lives.

Yours sincerely,

Hannah Mitchell

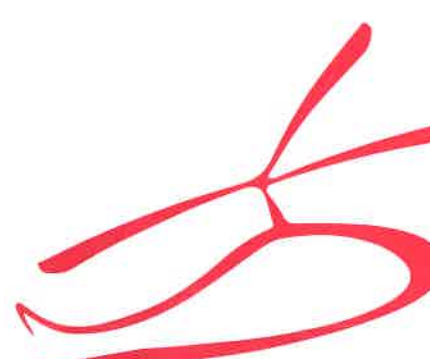
Grants and Trusts Fundraiser  
Hannah.mitchell@walesairambulance.com  
Tel: 07973 882440

[www.ambiwylansawyrcymru.com](http://www.ambiwylansawyrcymru.com)  
[www.walesairambulance.com](http://www.walesairambulance.com)

Rhif Elusen/Charity Number: 1083645

Ambiwylans Awyr Cymru yw enw masnachu Ymddiriedolaeth Elusenol Ambiwylans Awyr Cymru sydd yn gwmni cyfyngedig cofrestredig yn Lloegr a Chymru gyda'r rhif cofrestredig 04036600 a'r rhif elusen cofrestredig 1083645. Mae ein swyddfa gofrestredig yn Tŷ Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ.

Wales Air Ambulance Charity is the trading name of Welsh Air Ambulance Charitable Trust, which is a limited company registered in England and Wales (registered no: 04036600). Our registered office is at Ty Elusen, Ffordd Angel, Llanelli Gate, Dafen, Llanelli, SA14 8LQ.



|                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of Organisation                                                                                                                             | Pontyclun Road Runners (PRR)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Purpose of organisation                                                                                                                          | <p>A running club that provides free membership to people in the local area.</p> <p>PRR is open to runners of all abilities and its objective is to make running accessible to all by providing support and training to its members for free as well as ensuring training can be done in a safe and friendly environment.</p> <p>PRR has a group of trained run leaders who ensure that guidance can be given to all members to support with their specific running goals.</p> <p>PRR also strives to create a running 'community' and connect local residents who share a passion for running by entering teams into running events (e.g. South Wales Cross country), arranging monthly social gatherings and coordinating mass participation in</p> |
| Number of Participants / members                                                                                                                 | Approx. 180                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Number of Participants / members living in the Pontyclun Town Council area:<br>Pontyclun, Brynsadler, Talygarn, Miskin, Cefn yr Hendy, Groesfaen | <p>The majority of our members live in the Pontyclun area with some also residing in Talbot Green and Beddau.</p> <p>All weekly training sessions are held in the Pontyclun area with the large majority of sessions starting and ending at Pontyclun Rugby club.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Age group of participants / members                                                                                                              | 18+                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

**Your application**

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Why do you need a grant?                      | <p>As a club free to its members, we need the grant to support with the cost of running our track sessions. Each month we hold 2 track sessions at Bryncelynnog High School and pay £20 per session to Rhondda Cynon Taf.</p> <p>The Pontyclun Road Runner's objective is to remain free to its members and we therefore rely heavily on fundraising activity and donations to cover all expenditure required to run the club. The cost of Welsh Athletics Membership, Run leader training, Welfare officer training and subscription to our membership app are compulsory annual costs and therefore take priority when allocating any fundraising/donation income. Current funds are unfortunately not sufficient to support 2 monthly track sessions in addition to these mandatory running costs</p> <p>Track sessions are extremely important to the club for a number of reasons:</p> <ul style="list-style-type: none"> <li>- Track sessions see the second highest turnout of all types of club run provided</li> <li>- Track sessions are the most safe session for our members as the track is: <ul style="list-style-type: none"> <li>• Flood lit</li> <li>• Located on private school grounds</li> <li>• Off-road with no danger posed by traffic</li> </ul> </li> <li>- Track sessions are inclusive to all as all members can run at their own pace without being left behind or feel they are at the back (as is the case running from A to B on the road routes)</li> <li>- Due to the structure of track sessions, members gain the most with regards to improvement in their running</li> </ul> |
| What is the total cost of your requirements?  | The annual cost of our track sessions is £480 (@ £20 per session, twice per month each month.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| How much are you asking the Town Council for? | <p>Pontyclun Road Runners would like to ask the town council for £480 to cover the next 12 months' worth of track sessions.</p> <p>If this level of support is not appropriate/available then PRR would be extremely appreciative and grateful for any level of support that the Town Council deems appropriate.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Who will benefit from this grant?             | <p>Provision of this grant will allow PRR to continue to provide track sessions for its members for the next 12 months. This will benefit all members in a number of ways:</p> <ul style="list-style-type: none"> <li>• Track sessions will continue to be accessible to all members as, without funding, PRR will need to consider charging members for the sessions to cover the cost charged by RCT or ceasing to hold the sessions.</li> <li>• Provision of track sessions will ensure members continue to have a secure environment to run in as a large number of members do not feel safe running in the dark or near roads.</li> <li>• The structure and coaching provided at the track sessions has a direct impact on members' running performance/improvement and therefore supports members in achieving their running/race goals.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>How will the grant support the achievement of the Town Council objectives?</p> | <p><b>To encourage the participation of residents in community activities</b></p> <p>A large number of people feel unsafe running in the dark or near busy roads (especially during winter months.) Provision of this grant will allow PRR to continue to run training sessions in a safe environment and thereby encourage greater participation.</p> <p>Track sessions coincide with junior rugby training on the adjoining pitches. During our track sessions a number of parents watching their children's rugby sessions have approached us to enquire about joining the club as have been impressed with the sessions and wish to take part in the future.</p> <p><b>To improve the local economy</b></p> <p>PRR aim to support local businesses where possible. Most club runs commence from Pontyclun rugby club and once a week we arrange a social gathering at the rugby club after our run. Following Sunday runs we often use other local businesses for post-run coffee/brunch and monthly social events are also held at local bars or restaurants. Provision of this grant will support the continuation and growth of PRR and in turn expand the amount the club spends with local businesses.</p> <p><b>To include the less well-off in our community</b></p> <p>Provision of the grant will allow PRR to continue to provide track sessions for free to its members thereby keeping them financially accessible to all.</p> |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Pontyclun**  
**Crime Report 01<sup>st</sup> January 2024/31<sup>st</sup> January 2024**

**Violence against the person – 12 accounts**

**Burglary – 1 accounts**

**Drugs – 0 accounts**

**Theft and Handling – 3 accounts**

**Damage – 2 accounts**

**ASB – 1 account**

**Robbery – 0 accounts**

**Miscellaneous – 0 accounts**

If you haven't already signed up to our new South Wales Listens platform  
Can you please take a look at [SouthWalesListens.co.uk](https://SouthWalesListens.co.uk) for a chance at your say on the issues  
currently affecting the area.

**85 Calls were made to Police during this time period for Pontyclun.**

PCSO 56717 Phelps Tel No. 07814 548949 Email: [Samuel.phelps@south-wales.police.uk](mailto:Samuel.phelps@south-wales.police.uk)

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English.  
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



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## *Cyngor Tref Pontyclun Town Council*

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### Town Improvements

#### Pontyclun Primary and YGGG school planters

Update awaited from Councillors on agreement from schools.

#### BT cabinets

Update awaited from Councillors on school responses.

#### Riverside Walk improvements

Southeast Wales Rivers trust have verbally advised that they will fund 2 benches and an information board for this area plus up to £2k towards the cost of fencing, the small footbridge and steps to road.

#### Groesfaen improvement plan

The Clerk continues to prepare plans for areas in Pontyclun detailing improvements which we can look to see if funding can be found to make the improvements.

Appendix 6a details work suggested for Groesfaen which Councillor Willis has reviewed.

**Action – Council to agree improvement plan for Groesfaen.**

#### Pontyclun Public Toilets improvements

The Public toilets require work doing on the doors and these are detailed in appendix 6b.

As work here would support disabled access, we should be able to find grants which may be used.

**Action – Members to confirm improvement plan for public toilets.**

#### Ynysddu Improvement plan

Clerk has prepared a plan for improvements in Ynysddu.

A number of these are already in plan. Lighting on the cycle route is included on our CIL list.

**Action – Members to confirm improvement plan for Ynysddu.**

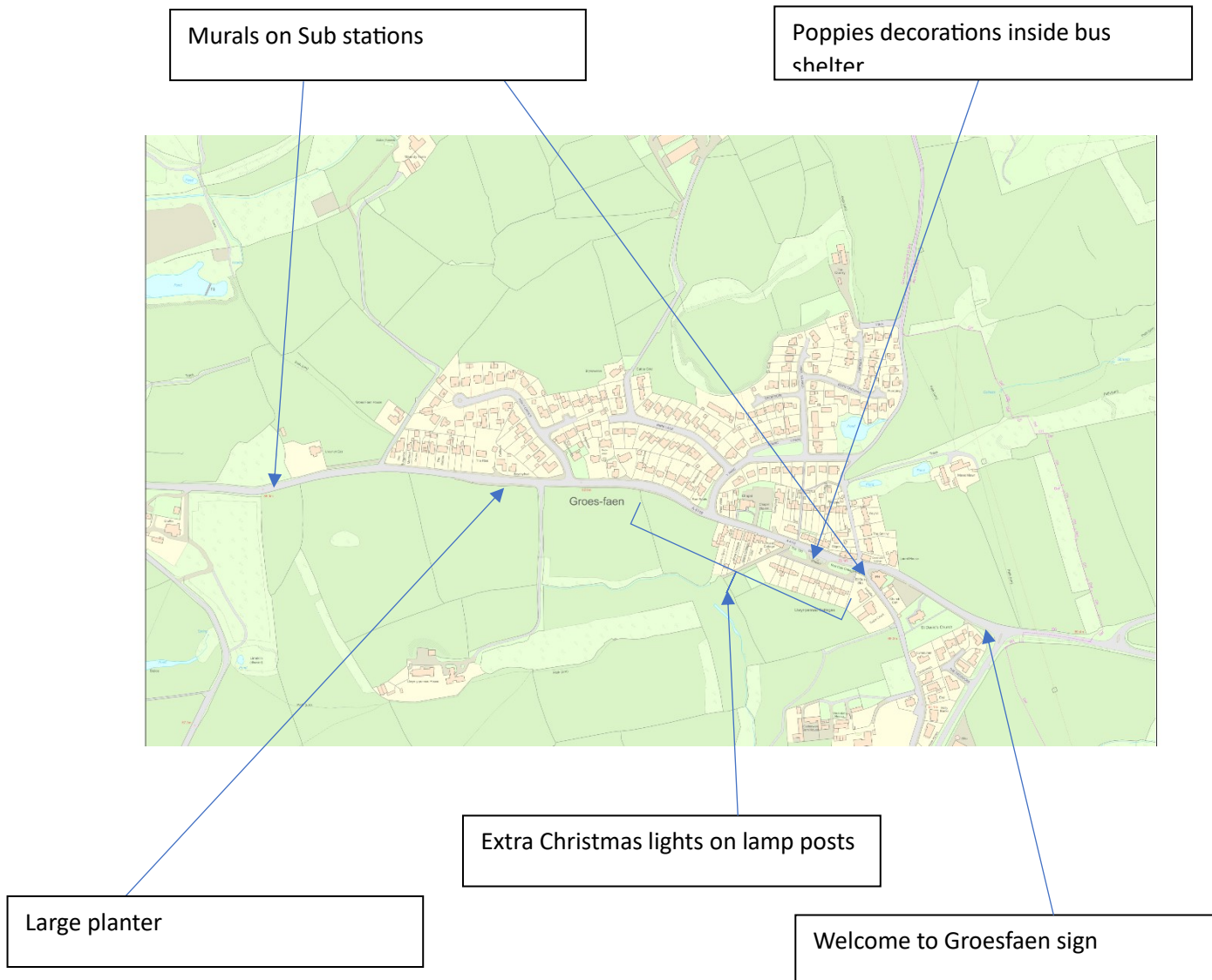
## Groesfaen Improvement plan

Groesfaen is a nice village at the edge of the Pontyclun Town Council area

There have been a number of improvements over the years here, including from us, RCT CBC and Groesfaen Gwyrdd a local Community group.

Subject to any RCT planning and other approvals required our plan is to

1. Place a large planter at entrance to Groesfaen from Pontyclun direction – installed Feb 24
2. Large stone sign saying Welcome to Groesfaen at entrance from Cardiff side
3. Add between 2 and 4 additional lamp post Christmas decorations
4. Add “poppy murals” inside the stone bus shelter which serves as the Village war memorial
5. Paint murals on the two large sub stations and various BT boxes in the village



## Pontyclun Public Toilet improvement plan

The Council is responsible for the public toilets in Pontyclun. Pontyclun is one of only a few locations across RCT with public toilets.

We currently offer.

- Mon-Fri opening 9-5
- Saturdays 9-1 (by voluntary arrangement with Community Centre who open and close the door)
- Closed on Bank holidays and Sundays.
- The toilets are also closed at other times when Café 50 kitchen is closed at Christmas.

The facility has ramp access with wide door, but it is not fully accessible as has no power assistance. A baby changing facility is also provided.

Our aim is to provide the following improvements over time as budget allows :-

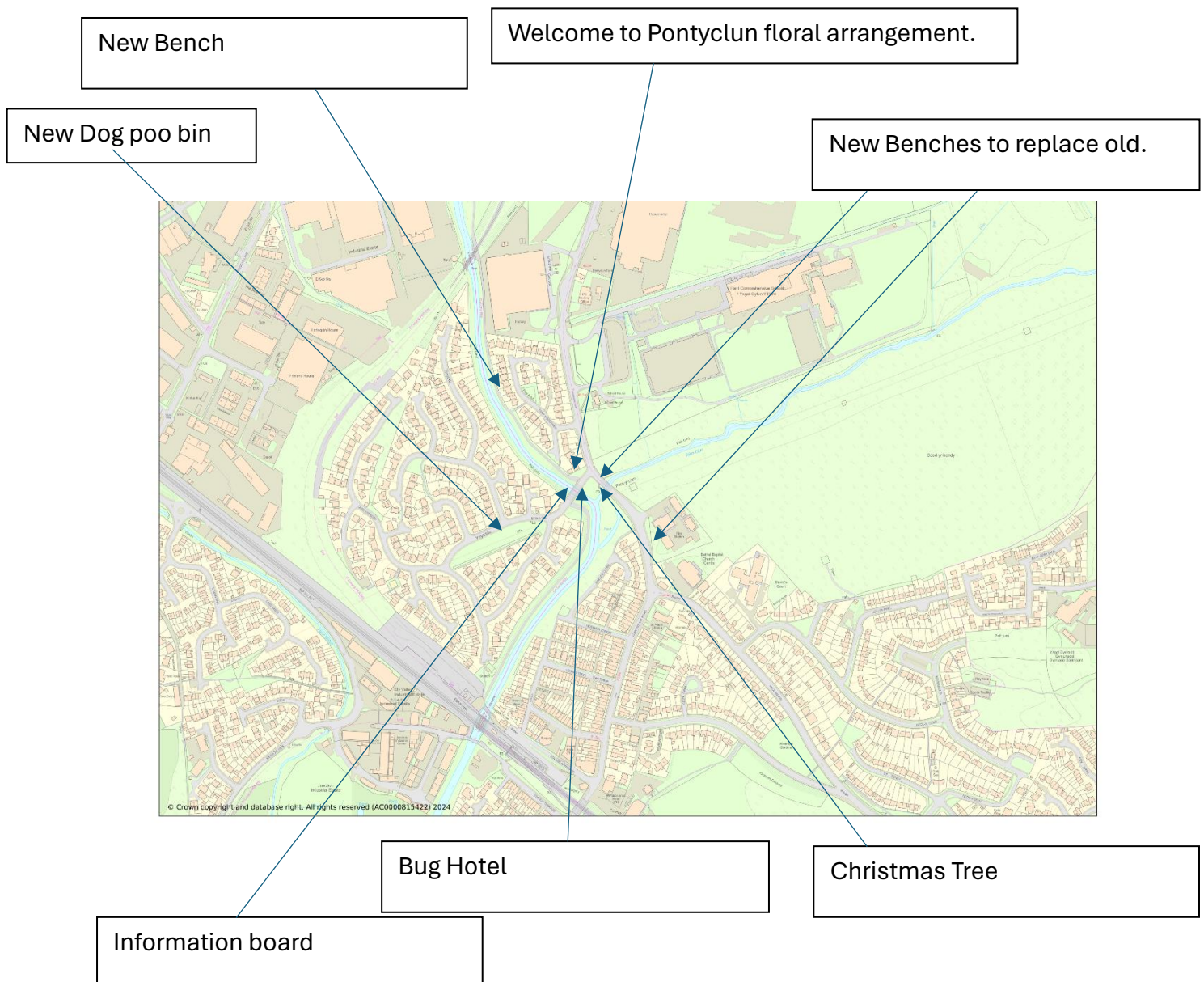
1. Replace the door with a push button power assisted one to make it fully accessible.
2. Add radar key operation to allow 24/7 disabled access.
3. Investigate automatic locking/unlocking mechanisms to see if they could be used.
4. Extend cleaning regime to allow all day Saturdays openings, even if only for Summer months.



## Ynysddu improvement plan

This area is one of the 3 main ways into Pontyclun and also has the main Pontyclun/Talbot Green Cycleway through it. The following are the proposed improvements to the area around Ynysddu. These will be subject to funding and any approvals as appropriate.

1. New bench on cycle route north and by fire station (ordered)
2. New Dog poo bin on green space (awaiting install).
3. Council Information board – to replace the one which was damaged in storms in Jan 24
4. New bench to replace the old bench by Bridge.
5. New Welcome to Pontyclun floral arrangement on corner of Llantrisant Rd/Ynysddu
6. Christmas tree on land by bridge (electric)
7. Large bug hotel on land by bridge
8. Lights along cycleway route from Pontyclun to Talbot Green (this is on our list of potential CIL projects)



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## *Cyngor Tref Pontyclun Town Council*

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### Hensol Road issues

Councillor Amanda Sparkes has asked the Council to consider what can be done regarding traffic issues at Hensol Road

There is still a significant volume of traffic using this road and speed is often excessive. It is used as a cut through to the M4 when the A4119 is busy.

We are advised by RCT that it is unlawful to put up 20mph repeater signs so this is not an option to help alleviate issues

#### For information -

This issue has been mentioned a number of times at Council meetings. Road safety is the responsibility of RCT CBC and South Wales Police however following our pressure the following have happened-

1. Weight limit applied to Railway bridge in Miskin to reduce heavy goods usage.
2. 20mph speed limit was applied to part of the road ahead of the new national 20mph limits.
3. SWP have done additional speeding checks along this road.

In addition, we did apply under the safer routes for Communities scheme for improvements in the area in both 2019 and 2020. [Both applications were not taken forward by RCT, though members can view them here](#)

Requests for Hensol road included:-

- Speed bumps.
- Adding a pavement
- Street lighting

**Action – members to consider any further action to take – note this can be delegated to Traffic and Pollution working group to consider and report back with its other recommendations.**

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## *Cyngor Tref Pontyclun Town Council*

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### King's portrait

The UK Government is offering all Town and Community Council in the UK a free framed portrait of the King to hang at its offices/locations

**Action – members to decide if they wish to have a portrait?**

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## *Cyngor Tref Pontyclun Town Council*

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### Pontyclun 175 anniversary

2025 is a year of three anniversaries with relevance to Pontyclun.

- 175 years from the opening of Pontyclun Railway station – effectively the founding of the Town
- 75 years since the War memorial was unveiled.
- 40 years of the Council's existence

It is also the 80<sup>th</sup> anniversary of the end of WW2.

To ensure focus on progress the Clerk will add this as a standing item to the agenda each month.

The following is a current update.

### 175<sup>th</sup> anniversary events

#### **Pontyclun railway sign**

1. Historic data has been collected.
2. Permission requested from Network Rail (NR) and Transport for Wales (TFW) to place sign at station.
3. Asked NR/TFW for logos to add to signage.
4. Have asked TFW if they might have some funding towards the cost.

#### **Commemorative bench for opposite war memorial**

1. Bench ordered delivery expected within next month.

#### **Twinning event**

1. Town status working group leading this.
2. Have asked RCT what events have been offered by Ravensburg and if any budget is available to support – awaiting reply.

#### **Picnic in the Park 2025**

1. This event is scheduled for Saturday 14<sup>th</sup> June 2025 which is the weekend of the 175<sup>th</sup> anniversary (15<sup>th</sup> June 1850 is when the station opened)
2. Town status working group leading arrangements for special celebratory activities.
  - a. Requested RCT to advise on permission and costs for a Carnival parade.
  - b. Requested quotes from events companies regarding running an "It's a Knockout" competition. Estimates are coming in at around £5k for up to 90 competitors for running the whole event including costumes, games etc.

## War memorial anniversary

### **Additional names for War memorial in Pontyclun**

1. Memorial is 75 years old in Sept 2025
2. Identified 4 names of war dead who are not listed on memorial.
3. Have published posts on social media asking if anyone knows any more names who should be recorded.
4. An article has also been published in the Buddy magazine.

### **Town Council 40<sup>th</sup> anniversary**

No actions identified yet

The town status working group will meet once information requested from RCT has been received and will make recommendations to Council.

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## *Cyngor Tref PONTYCLUN Town Council*

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### Promoting Pontyclun

Councillors Binning and Thorne will be providing more detailed analysis and recommendations in due course.

Pending this, the Community officer attended a recent training session regarding best practices for promoting communities and there were a few quick wins which the Council could consider :-

1. We should aim to target the key reasons why people would come to Pontyclun and focus our promotion efforts on these.
2. We should identify what the key selling points are for Pontyclun and make sure that the website highlights these on the landing page.
3. Our efforts should be joined up across the Council and Councillors
  - a. In particular Councillors should follow the Council on social media and repost/like materials to maximise impact across the community
4. The Council should consider an Instagram account – even if only focussed on a particular aspect e.g. The town; Pontyclun events etc
5. A good way to promote the Town and events is to record and publish short videos highlighting good things.
  - a. E.g. attendees of events to say how good the event was and use that in future marketing of them.
  - b. A day in the life of a Pontyclun shopper
  - c. A night out in Pontyclun
  - d. A walk around the area
6. Website needs improvement.
  - a. E.g. add Facebook and twitter feeds

In addition, the following have been identified in the past as opportunities:-

1. Get the RCT “towns app” into Pontyclun.
2. The Wikipedia entries for Pontyclun and surrounding villages require an update – scientific research on large towns/cities showed that those with engaging and up to date Wikipedia pages got more visitors.
3. There is a multimedia Communities trail app which can be used to promote local trails (on any topic) Cost is £7k plus £50pm but can be shared across councils. Clerk will bring up at next RCT’s clerks meeting to see if anyone might be interested in sharing – RCT might be for us all.

**Action – Members to consider actions to take from this feedback.**

## ***Cyngor Tref PONTYCLUN Town Council***

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### **Independent Remuneration panel for Wales**

Each year the panel sets the remuneration for a number of Welsh Public bodies including Community and Town Councils

[They have just issued their final report for 2024-25 and this can be found here](#)

Members should note that there are no changes proposed from the draft report when the Council agreed the following:-

1. The Clerk will make arrangements to pay Councillors their £156 allowance towards costs without them requesting it.
  - a. Members are able to decline this payment.
  - b. Payments for those who took the payment in 2023 will be paid in April 2024.
2. Councillors are able to claim the costs of office consumables (e.g., toner) by making an expenses claim including submission of receipts.
3. Any Councillors who wish to claim reimbursement necessary costs in relation to care of dependent children and adults, subject to receipts, may do so.
4. The Council agreed to reimburse Councillors for actual costs of
  - i. Travel & subsistence for authorised duties.
  - ii. actual losses incurred by members by attending authorised duties.
  - iii. subject to the limits described in the report.
5. The Council has resolved not to offer any payments to Chair, Deputy Chair and Senior Councillors.
6. The Council declined to offer an attendance allowance.

Members should be aware that all payments to Councillors are published annually on our website and reported to the Independent Remuneration panel. From this year the payments for allowances, consumables and care costs will not be individually listed but just quoted in totality. This is a change in requirements from the panel.

How and when payments are made is down to each Council and we try if possible to pay at the start of the year. This does mean that it may occur that we have made a payment to someone who at some time in the year ceases to be a Councillor. We do not have a policy as to what to do with allowances paid in advance for the whole year

**Action – Council to confirm 2024 allowances regime and if they wish to recover allowances paid in advance where a Councillor leaves part way into a year.**