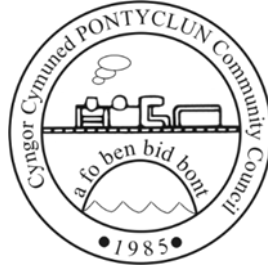


Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

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Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Minutes

Minutes of the monthly Meeting of the Pontyclun Community Council held at 7.00 p.m. on Thursday 12th January 2023.

PCC Member attendance at public Council meetings							
Member name	2022						
	May	Jun	Jul	Sep	Oct	Nov	Jan
Wayne Owen	Present	Present	Present	Present	Present	Present	Present
Jordan Thorne	Present	Apologies	Apologies	Absent	Absent	Present	Apologies
Kelly Sherratt	Present	Present	Apologies	Present	Apologies	Present	Apologies
Rhys Williams	Present	Absent	Present	Present	Present	Present	Present
Susan Owen	Present	Present	Present	Present	Present	Present	Present
Jamie Daniel	Present	Apologies	Present	Apologies	Present	Present	Apologies
Amanda Sparks	Present	Present	Present	Present	Present	Apologies	Apologies
Paul Binning	Present	Present	Present	Present	Present	Present	Present
Carole Willis	Present	Present	Apologies	Present	Present	Apologies	Present
Sian Assiratti	Absent	Absent	Present	Present	Present	Present	Present
Gareth Summers	Absent	Absent	Absent	Absent	Absent	Present	Present
Present	Present						
Gave Apologies	Apologies						
Absent	Absent						

1. To receive apologies for absence
 - a. **Apologies received from Councillors Jordan Thorne, Kelly Sherratt, Jamie Daniels and Amanda Sparkes**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. **4 Declarations were made in relation to grant requests**
 - i. **Councillors Wayne Owen and Susan Owen declared they were Patrons of Bosom Pals**
 - ii. **Councillor Gareth Summers declared he was Chairman of the Allotments Association**
 - iii. **Councillor Carole Willis is a member of Groesfaen Gwyrdd (defib request)**
3. Public presentations to Council
 - a. **There were no presentations from the public**
4. To confirm minutes of the Council's meeting of 10th November are a true record and discuss minor matters arising from them
 - a. **Minutes were agreed as a true record of the November meeting**
5. Council Payments
 - a. **October and November payments were confirmed**
 - b. **The council also approved payments as follows**
 - i. **£300 to Ray Blank for emergency staffing cover**
 - ii. **£4571 for Christmas lights**
 - iii. **£724.35 for planter refurbishment**
 - iv. **And approved order of summer flowers for £1736.60. Invoice will not be received until May/June after plants have been delivered**
6. Grant requests
 - a. **The Council agreed the following in relation to grant requests**
 - i. **Urdd Eisteddfod - £100. Power Local Government Act 1972 S145**
 - ii. **Llantrisant and District 50+ forum - £100. Power Local Government Act 1972 S 144 and Local Government (Misc. Provisions) 1976 S 19**
 - iii. **Young at Heart Tuesday club - £100. Power Local Government (Misc. Provisions) 1976 S19**
 - iv. **Pontyclun Bosom pals – As this group have already had a grant this financial year the Council declined to make another award**
 - v. **Drive Wales – Brynsadler respite services. £250 now and £250 from next year's grants on basis public are allowed to use/visit the garden at times. Power is Local government (Misc. Provisions) 1976 S19**
 - vi. **Pontyclun Allotments association. Council agreed to purchase a Notice board for the Association and also plastic sheeting up to a total maximum of £500 plus VAT. Power is Local Government (Misc. Provisions) 1976 S19**
 - vii. **Defibrillators – Groesfaen and Talygarn. Council agreed to purchase a Defibrillator box for Talygarn and support the Groesfaen purchase in due course when/if needed. The Council also agreed to take the Defibs into ownership when requested and maintain the going forward. Power is s137 Local Government Act 1972**
 - viii. **Wales Air ambulance - £100. Power being S137 Local Government Act 1972**
7. To consider report on Floral arrangements development plan
 - a. **Council noted and confirmed plan subject to annual budgetary discussion. They also noted flexibility to swap timeline of phases to meet changes in demands**
 - b. **Council wanted flexibility in the type of planters/arrangements used in outlying areas as they did not need to be the same as in the Centre of Pontyclun**
8. To consider report from Economy Working Group
 - a. **Council noted report and requested that an initial presentation regarding VZTA app was made to Economy Working Group prior to further discussions**
 - b. **Councillor Binning was to arrange a site visit to potential areas around the Community where Floral arrangements, Christmas decorations and Bicycle racks could be placed so that the Council could formally agree a recommended strategy for placements. These are all likely to use the same locations and as such prioritisation will be required**
9. To consider report on potential new storage for Caretakers
 - a. **The Council's preference was for a Container near to the park and Clerk to contact Rugby Club and RCT Parks department regarding permission to site.**
 - b. **Second option was to site a large shed by Community Centre**
10. To consider the report on Budget 2023-24
 - a. **The Council considered its potential budget for 2023-24 taking into account requests for services, funds required to run the Council, previous decisions and General and earmarked reserves**
 - b. **A budget was set for the year with a precept of £205255**
 - c. **The Appendix to these minutes details decisions made**

d. The Chair to prepare a report for publication to advise the Community's residents

11. To receive Police crime reports for October and November 2022

a. The Council noted the report and were pleased with the generally low level of crime in the area

Appendix - Summary of Budget discussions and key decisions made

The Council agreed the budget plan presented to Council in the papers for the January 2023 meeting with variations as detailed below

A precept of £205255 was agreed for 2023 -24. This equates to about £58.98 per band D property

Community Grants

The Council confirmed a general grants budget of £5k plus £3k to be offered to Pontyclun RFC towards the costs of arranging a public Fireworks display in 2023.

Clerk to advise the Rugby Club requesting support from them for our events by providing First aid cover where possible as a quid pro quo.

Community Events

The Council confirmed the following Community Events (in date order)

- Easter 2023 – Treasure Hunt – prizes funded by donations from local businesses
- King's Coronation – Councillors to put up flags in shopping area. Council to offer "bunting/party" packages to local groups/residents to help support their "Street parties" A budget of £1000 (plus VAT) was agreed
- Picnic in the Park – to be held on 10th June 2023. Budget £1000
- Pontyclun Food and Drink festival – for Saturday 26th August. Budget £675
- Remembrance Day parades – Sunday 12th November – a specific budget of £160 was agreed for this
- Christmas lights/trees – Mid Nov 23 – Mid Jan 24, including Tree lighting on Sat 25th Nov. Budget £2500
- Christmas fayre weekend – 1/2/3 December 2023. Budget £3900
- St David's day 2024. Councillors to put up flags in shopping area. No cost expected
- Easter 2024 – Treasure hunt and "Parade" – no cost anticipated
- A contingency budget of £500 was agreed

The Council agreed that stalls at the food festival and Christmas fayre should be charged a commercial fee structure in line with other local fairs and markets

The following was noted

- Picnic in park – As we are unable to charge for use of the park, trading stalls to be asked if they wished to make a donation to Council
- Local Charities and Community groups can have space free of charge at all events, subject to availability.
- Officers have discretion to reduce/waive fees for traders who are providing facilities in kind to help support the event e.g., a food trader offering free food to event volunteers
- Where new locations are being tried for events (e.g. new locations for stalls at Christmas fayre) Officers have discretion to reduce fees in trial year.

One off items from budget

1. Budget of £500 was agreed for Floral improvements
2. The Council agreed £3500 for cost of additional storage for caretakers
3. £3000 was allocated towards replacing fencing at Riverside Walk
4. £15k was allocated for ward budgets to be split equally across the 3 wards. Monies to be used for improvements in services as requested by residents.

In addition, £500 was allocated from CIL reserve for replacement of Bus Shelter fascia and £700 towards repainting of lines in the Multi Use games Area (MUGA) and £750 for next phase of the History Trail

The council deferred upgrading the Zip Wire in the park until additional CIL monies are received and the MUGA panels to be reconsidered in 12 months' time.

The new Generator to be purchased from earmarked reserve for Equipment with £300 to be transferred to the reserve.

Reserves

The Council confirms the recommended transfers to reserves with an additional £300 going to equipment reserve due to approval to purchase generator