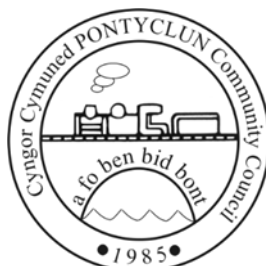


Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE
Ffôn: 01443 238500
E-bost: clerk@pontyclun-cc.gov.wales
Gwefan: www.pontyclun.net



Community Council Office
Pontyclun Community Centre
Heol yr Orsaf
Pontyclun
CF72 9EE
Telephone: 01443 238500
E mail: clerk@pontyclun-cc.gov.wales
Website: www.pontyclun.net

Mae Swyddfeydd y Cyngor fel arfer ar agor o ddydd Llun i ddydd Gwener 10am tan hanner dydd ac eithrio Gwyliau Banc
The Council Offices are normally open Monday to Friday 10am to noon except Bank Holidays

Minutes

Minutes of the Monthly Meeting of the Pontyclun Community Council held at 7.00 p.m. on Wednesday 12th January 2022.

PCC Member attendance at public Council meetings	2021												2022
	Feb	Mar	Apr	May	Jun	14-Jul	27-Jul	Sep	Oct	Nov	Dec	Jan	
Martin Ashford													
Margaret Griffiths													
Paul Griffiths													
Neil Holley													
Anne Jackson													
Gwyn Jackson													
Kate Jones													
Karan Lane													
Alison Theaker													
Carole Willis													
Mike Davies													
Present													
Gave Apologies													
Absent													

1. To receive apologies for absence
 - a. Councillors Allison Theaker, Anne Jackson and Gwyn Jackson gave their apologies. Councillor Kate Jones did not attend
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. Councillors Margaret Griffiths and Martin Ashford both declared they were Governors of Pontyclun Primary School
3. To Confirm minutes of the Council monthly meeting of 8th December 2021 are a true record and to discuss any matters arising.
 - a. Council confirmed minutes as a true record
 - b. Matters arising
 - i. Point 5 – Council has received a grant award of £1111.11 from RCT CBC towards implementing costs related to supporting digital democracy and public participation
4. Report on Council payments
 - a. Council confirmed payments for November and approved payment to suppliers of our Christmas decorations

5. To discuss the report of the Social and Cultural Working Group
 - a. Council confirmed that the 2022 Christmas Fayre will be on the 1st Saturday of December with Christmas tree lighting the Saturday before.
 - b. Council agreed to hold a Picnic in the Park this summer with a date in July being preferred. Social and Cultural Working Group to recommend a date by next Council meeting
 - c. The following recommendations for the Christmas fayre were agreed
 - i. Location to remain as 2021
 - ii. Clerk to investigate options for having permanent power source available either from local shops/houses or Community centre
 - iii. Clerk to endeavour to improve Parking options. Signs for Parking to be provided going forward
 - iv. Aim to move music to a better location and provide a specific tea/coffee vendor
 - v. Council agreed to have a large marquee again in 2022 with a smaller 9m x 6m marquee for the music providers. Quotes from Alpine marquees were agreed
 - vi. Council to obtain a sign for Heol yr Orsaf saying "Access for residents only" for the fayre day
 - vii. Social and Cultural Working group to consider how to better engage businesses based in Cowbridge Road
 - d. The Council decided they did not wish to be responsible for maintaining a "What's on " database for the Neighbourhood Network area – SW RCT; and would not be applying for a grant to help with set up costs.
 - e. The Council agreed to progress with an audit of the availability of public buildings in Pontyclun. Councillor Margaret Griffiths to liaise with Clerk to progress implementation
6. To consider Planning application 21/1669/10 relating to Pontyclun Primary School
 - a. The Council members considered this application and noted it's pleasure that the development will take place within Pontyclun and not at an out of town location. The application also seems to balance the needs of children, staff and the community
 - b. The fact that some windows were facing the houses at Cowbridge Rd was noted.
 - c. Council agreed to support the application subject to windows near to houses being obscured to minimise privacy issues
7. To consider accepting memorial bench into Council ownership
 - a. The Council agreed to accept this bench into our ownership with a strong preference for a recycled plastic bench
8. To consider report on Covid measures
 - a. The Council noted the current position and agreed to remain open to the public and to allow lunch service and groups to use Café 50 subject to being able to meet Covid regulations
9. Verbal report on latest Refugee support group meeting
 - a. Councillor Margaret Griffiths reported that group was completing it's constitution. They will be starting to raise funds soon with a target of £10k
 - b. The Group may wish to use Café 50 for fund raising/ meetings and members agreed that this could be at no cost to the group.
10. To discuss the report of the administration working group
 - a. The Council members discussed the report of the Admin Working Group reviewing the budget, reserves position and recommended precept
 - b. The Council agreed the budget for 2022-23 and precept was set at £132584 (a 3.5% increase on 2020-21)
 - c. This was agreed as a deficit budget with £2840 funded from general reserve.
 - d. The Council decided not to progress with additional MUGA; Skatepark; Splashpark and Roundabout in the park
 - e. The Council decided to refer requests for additional flowers in Brynsadler to the Environment Working group to consider
 - f. The Council decided not to progress any repairs on footpaths in Cefn y Hendy but to contact RCT CBC press again for them to consider this.
 - g. The Council decided not to use any of the Community Infrastructure Levy funds held at this time leaving it to new Council to use on their priorities
 - h. The Council decided that should Officers receive any future requests for capital projects from residents and businesses then these should be referred to relevant Working Group for an immediate consideration and recommendation at that time.

This is a copy of the minutes of the January meeting of the Council. The signed original can be viewed at the Council Offices

Expenditure - excluding items from Earmarked reserves or where agreed to pay from General reserve

Item	2020-21	2021-22		2022-23
	Actual	Budget	Projected	Recommended budget
Staffing costs	95376	98320	99500	104600
Café 50 Service charge	0	0	0	0
Utilities	0	2500	7817	5000
Street lighting	111	120	119	130
Refuse	988	1100	1100	1144
Non domestic rates	2016	2300	2008	2100
Vehicle running costs	1145	1500	1600	1700
Tree costs	500	1000	1000	1000
Grass cutting	1933	1900	1950	2010
Maintenance & minor projects	2924	3500	3500	3500
Planting	1687	1630	1886	1870
Tools & Equipment	108	700	847	600
H&S / Protective equip	876	800	800	840
Cleaning costs	777	800	900	900
Telephony/Broadband	715	960	920	960
Insurance	1386	1450	1430	1500
Website	385	300	300	300
Software/Hardware	972	700	700	700
Training	215	500	200	500
Travel expenses	47	50	50	50
Licences	0	200	175	400
Subscriptions	1326	1330	1359	1420
Office rent	3836	3920	3863	3990
printing	908	800	660	380
Audit cost	665	750	750	750
Admin & stationery	366	700	500	500
Remembrance Sunday	75	125	160	160
Community Grants	2161	2500	2500	2500
Community Meetings	0	50	0	0
Community Events	3599	3800	3800	4000
New Councillor allowance	0	0	0	1000
Total costs	125097	134305	140394	144504

INCOME

Item	2020-21	2021-22		2022-23
	Actual	Budget	Projected	Recommended budget
Caterer rent	800	3300	3380	3380
Grass cutting	300	300	300	300
Other income	88	0	5900	300
Café 50 hire	410	1800	2400	3800
Donations	162	2900	2450	3000
Grants received	11970	9720	10220	9720
Footpath grant	960	480	480	480
Fundraising events	500	500	300	500
Total income	14690	19000	25430	21480

Net expenditure	110407	115305	114964	123024
Transfer to earmarked reserves in annual budget	9250	13200	13200	12400
		Funding from general reserve		2840
Precept	122100	128105	128105	132584

increase
3.50%

Note - figures quoted exclude one off items funded from reserves and items funded directly from non recurring one off grants received

Ear Marked Reserves position

Reserve	Proj. Spend in 2021/22	Amount in fund expected at year end	Recommended amount – if different from actual	Policy recommends to trf	Transfer in 2021-22	RFO recommendation for 2022-23
Street furniture		1950	7000	700	700	700
Pontyclun park		20654	26000	4350	3000	3000
Trees	1000	2000	3000	2000	2000	2000
Hardware/ Software	450	1500	1250	250	0	0
Vehicle		12000		2000	2000	2000
Machinery/tools		2493	4500	800	800	0
Elections		7250		1600	1600	1600
Café 50		2288	10000	1500	1500	2000
Office		400		100	100	100
Toilets		4000		1000	1000	0
Café 50 RCT Homes	280	0	Sinking fund to pay for licences at café 50	0	0	0
Christmas		500		500	500	1000
Sheds grant funds		1312	Grant for specific items			0
ICF grant (dementia)	790	600	sinking fund for Dementia support			0
Floral planters replacement	4200	2500	sinking fund to replace planters			0
Contact the elderly/Reengage grant		100	One off for event	0	0	0
CIL		838	infrastructure fund			0
TOTALS		61385		14800	13200	12400