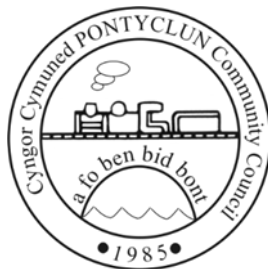


Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

**Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE**



**Community Council Office
Pontyclun Community Centre
Heol yr Orsaf
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Draft Minutes

Draft minutes of the Monthly **Meeting** of Pontyclun Community Council held at 7.00 p.m. on **Wednesday 9th June 2021**.

PCC Member attendance at meetings												
	2020						2021					
Member name	Jun	Jul	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Martin Ashford												
Margaret Griffiths												
Paul Griffiths												
Neil Holley												
Anne Jackson												
Gwyn Jackson												
Kate Jones												
Karan Lane												
Alison Theaker												
Carole Willis												
Mike Davies												
Present												
Gave Apologies												
Absent												

1. To receive apologies for absence
 - a. **None received, Councillor Alison Theaker did not attend.**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. **No new interests declared.**
3. Public requests to the Council
 - a. **None Received**
4. To Confirm minutes of the Council Annual and monthly meetings of 12th May 2021 are a true record and to discuss any matters arising.
 - a. **Minutes confirmed as accurate.**
 - b. **Matters arising**

- i. **Point 1 b - We now have 114 responses to our survey on the Place plan.**
 - ii. **Point 4 – Group has met to discuss History Trail and have prepared some suggestions. Council decided to include a full update at July meeting.**
 - iii. **Point 6 - RCT CBC confirmed that their standard terms are 6m termination clauses.**
 - iv. **Point 8 – New Cleaner has started in the Council’s employ.**
5. **To confirm Council Payments in May**
 - a. **Council confirmed May payments.**
 - b. **Council noted costs of replacement floral planter and funding through Earmarked funds and Insurance claim.**
 - c. **Council noted error by Barclaycard is sending us approximately £540 too much in rebate which is to be returned to them.**
6. **To consider Grant requests**
 - a. **Grant of £150 was agreed for Bosom Pals.**
7. **To review Council services during Covid lockdown period**
 - a. **Council agreed to try and place a seat into the bus shelter on Heol Miskin.**
 - b. **Council decided to decline the offer of Chairs for Café 50 as they would not be suitable for our users.**
 - c. **The Council agreed that we should put a sign onto the bridge we installed at Nant Dyfrgi and remove the superfluous gate by the bridge.**
8. **To discuss catering options at Café 50**
 - a. **The Council noted the report and decided that they would discuss again in July when full proposals expected from both RCT Adult Services and another potential alternative caterer.**
9. **To accept Internal audit for 2020-21 and approve Annual return for 2020-21**
 - a. **The Council accepted the internal audit report and approved the annual return.**
 - b. **Members noted the auditor’s comments and expressed their thanks to the staff for their work.**
10. **To discuss renewal of lease for Council Office**
 - a. **The Council agreed to renew Office lease for a further 3 years.**
11. **To discuss support for Monday afternoon Dementia support group**
 - a. **The Council agreed to contract Sabrina Cartlidge to support the Monday afternoon social group at a cost of £20 a week from the Earmarked Reserve.**
12. **To discuss potential bench for shopping area in Pontyclun**
 - a. **The Council decided to purchase the Hereford bench to be installed on a concrete plinth.**
13. **Update on bridge over River Ely at Maes y Felin**
 - a. **Members noted the position. It was noted that work had not yet begun and Clerk to ask RCT CBC for an update if this has still not happened.**
14. **Report on Protocols on death of a Senior Royal**
 - a. **The Council agreed the recommended protocol subject to Chair agreeing the actions.**
15. **Planning applications**
 - a. **The Council discussed the application at Brynsadler Mill.**
 - b. **The Council had no objections in principle to alterations of the “new building” provided that the works did not compromise the historic character and were sympathetic to the original Mill which is a key part of Pontyclun’s heritage. We recommend that Planning officers have the Heritage Officer review the application to ensure that this is the case.**

This is a true copy of the minutes of the Council’s June 2021 meeting. A signed original copy can be viewed in the Council offices.

Cyngor Cymuned PONTYCLUN Community Council

Council payments summary

1. List of Payments made in June is attached in appendix 2a for confirmation and noting.
2. We have received the invoice for flowers/compost for summer planters. It is £1676.80 plus VAT and is due for payment.
 - a. Of this Transport for Wales have advised they will pay us £360 towards the cost of flowers at the Railway station
 - b. £179 is due to compost for the refurbished/new planters which is being be funded by our earmarked reserve & the insurance claim.
 - c. The balance is within budget.
3. We have received now £3112 from our Insurers for the destroyed planter (less excess)

Action –

- **Council to note & confirm payments made in June.**
- **Council to confirm payment of invoice from Boverton Nurseries for flowers/compost.**

List of Payments made between 01/06/2021 and 30/06/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2021	Screwfix Direct Ltd	DD	9.58		Maintenance
02/06/2021	Leekes Ltd	FPO	9.34		Grass Shear
02/06/2021	Leekes Ltd	FPO	22.03		Chippings
02/06/2021	Leekes Ltd	FPO	5.07		Maintenance
03/06/2021	PK Safety	FPO	69.74		Stephen Silver Work Clothes
04/06/2021	HelloPrint	BCARD	30.65		Banner
04/06/2021	Tesco	BCARD	87.61		Fuel for Community Van
04/06/2021	Llanharan Concrete	BCARD	14.40		Maintenance
04/06/2021	Mend A Shu	BCARD	5.50		Key for Key Cabinet
04/06/2021	HelloPrint	BCARD	30.65		Banner
04/06/2021	Amazon Marketplace	BCARD	6.32		Bulldog Clips6.32
04/06/2021	HSQE Ltd	BCARD	18.00		Training Cleaner Helen Oakley
04/06/2021	Amazon Marketplace	BCARD	12.97		x3 Plastic Bottles (Green)
04/06/2021	Amazon Marketplace	BCARD	12.75		Disposable Vinyl Gloves
04/06/2021	HelloPrint	BCARD	82.74		Signs
04/06/2021	Action Hire Ltd	FPO	18.00		Trailer Hire
04/06/2021	Antios	BCARD	20.00		Disinfectant Wipes
04/06/2021	HelloPrint	BCARD	-30.65		Banner
07/06/2021	British Telecom	DD	60.29		Office Phone+Braodband May'21
10/06/2021	Virgin Mobile	DD	8.40		Assist Comm Caretaker June'21
10/06/2021	Barclaycard	FPO	540.20		Rebate Overpyt 2020
10/06/2021	Street Design Ltd	FPO	2,204.40		Plant Container
10/06/2021	Azzweld Welding Services	FPO	1,584.00		Steel Pot Plant Holder
15/06/2021	Rhondda Cynon Taf C.B.C.	DD	208.00		Workshop Rates 2021/22
16/06/2021	British Telecom	DD	6.54		Community Caretaker June'21
16/06/2021	P K Safety	FPO	130.40		Community Caretakers Clothing
21/06/2021	HMRC	BP	1,032.34		Er+Ee NI and Tax Conts June'21
21/06/2021	Swalec	DD	9.73		05 May'21 to 01 June'21
21/06/2021	[REDACTED]	SO	751.84		June'21
21/06/2021	[REDACTED]	SO	1,537.27		June'21
21/06/2021	[REDACTED]	SO	1,147.84		June'21
21/06/2021	[REDACTED]	SO	795.76		June'21
21/06/2021	[REDACTED]	SO	923.24		June'21
21/06/2021	[REDACTED]	SO	519.77		June'21
23/06/2021	Forest Park & Garden	FPO	49.14		Polycarbonate Visor
23/06/2021	Sabrina Cartlidge	FPO	100.00		Dementia Group Support
23/06/2021	Sutcliffe Play South West Ltd	FPO	121.74		Pontyclun Park Repairs
25/06/2021	Rhondda Cynon Taf C.B.C.	DD	1,328.00		Car Park Rates 2021/22
29/06/2021	Lloyds Bank	PAY	7.00		10 April'21 to 09 May'21
30/06/2021	Rhondda Cynon Taf C.B.C.	FPO	1,615.78		Er+Ee Pension Conts June'21

Total Payments	<u>15,106.38</u>
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Cyngor Cymuned PONTYCLUN Community Council

Additional Caretaking tasks

With us having additional Caretaking resources due to a 2 day a week placement Members wished to be appraised of additional tasks that were being undertaken by the team.

Unfortunately, due to issues with a brush cutter and vandalism in the park less time has been available than initially hoped.

- The landowner of the land by Nant Dyfgrï bridge has declined to give permission to remove the gate by the bridge so we cannot progress this.
- We have investigated the location at Station Terrace and due to the BT services, there, there is not a suitable space to place the bench. There is live electrical cabling there in the ground which BT wish to ensure access.
 - There is only one other alternative location in the main shopping area – by Ian Williams. This is near to where the Pontyclun Action Group have placed their bench so having an extra bench here would not be optimal. For symmetry we would also need to match their bench (cost is £330)
 - The picnic tables at Café 50 have proved successful and popular. There is room for up to two more so as an alternative to a bench in the shopping area we could purchase one more picnic table to place here. The cost of the picnic benches last year was roughly twice the cost of a seat at £660 plus delivery £122.
 - Alternatively, we could replace one of the benches by the War Memorial, all of which could benefit with being replaced.
 - Some/all of this could be funded by the Community Infrastructure levy funds we received in May.

Placement started on 15 June.

Additional tasks actioned and completed.

1. Cut back of Riverside walk at Millfield.
2. Weeds/gutters in car park cleared, trees cut back.
3. Signs on Nant Dyfgrï bridge.

Tasks in plan awaiting delivery of materials

4. Dog poo bin for Ivor woods on order
5. Replace back of Noticeboard in Miskin, parts on order.

Other tasks in progress or to start shortly.

- Painting around Café 50 entrance
- Bench for Bus Shelter in Heol Miskin

Other tasks in plan

- Walk leaflet way markers.
- Clearance work in Ivor woods along houses at The Hollies – scheduled for 22nd July.

Action – what do members wish to do regarding seating?

Cyngor Cymuned PONTYCLUN Community Council

Council meetings

The recent Local government and Elections act gives us the legal option to consider different ways of delivering Council meetings.

During the pandemic, the Council moved to using Zoom for its meetings and these have proved to be accessible for Councillors and residents.

The act allows us to hold meetings:-

1. Face to face
2. Via electronic means only
3. In a hybrid of the two

It is up to the Council to decide how they feel meetings should best be run to maximise engagement with the community.

This report outlines some of the key features, advantages, and disadvantages of the differing methods so that Members can choose how to progress.

Face to face

This is the “traditional” way Councils have met with all attendees coming together at one location to hold the meeting.

Factors to consider include.

1. Travel times
2. Time to set up/put premises back.
3. Good for residents who are not “tech” savvy.
4. Not good for residents with mobility issues.
5. Not good where time is short, or residents/Members have other commitments.
6. Could be held at various locations, in particular we have discussed holding a meeting in Groesfaen once a year.
7. No equipment is required, just a suitable space.

Whilst social distancing remains in place a meeting in Groesfaen would be impractical and whilst we could hold a meeting in Café 50 issues might arise if residents wished to attend due to space only allowing a max of 15 users.

Electronic meetings only

We have all become used to “Zoom” meetings during the pandemic as this type of electronic meeting has become the norm.

1. No travel times and accessible from anywhere with a connection.
2. Quicker and easier to set up and close.
3. Good for residents with mobility issues.
4. Good for residents/members where time is short.
5. Not good for those without skills or equipment to access
6. Very easy to record and publish the recording for residents who were not able to attend.
7. Only basic IT equipment is required to run the meetings and low cost.

8. Would free up space at café 50 which we could try and hire out.

Hybrid meetings

Hybrid meetings combine the best parts of both face to face and electronic offering both alternatives for attendance.

The two main downsides are that there would be additional time required to set up each meeting and the Council would need to purchase additional equipment.

There are 3 key areas we may have to invest in (plus training)

1. Appropriate webcam, sound bar/speakers and microphones
2. A laptop computer on which the meetings will run.
3. Check/improve internet connection.

We may need to reconfigure Café 50 to effectively swap the TV/ Whiteboard around.

An outside firm could come in and do this at a total cost of around £2k, though the Chair believes that he has the skills and knowledge to do so which would reduce the cost to around £1k. The main cost is the Audio/Visual sound bar which is around £600.

The system could be set up permanently so then groups could also use the facility. This would also then be much simpler to start and end each time.

Recommendations

Long term the future certainly seems to be heading in the direction of electronic only or Hybrid meetings.

Social distancing forces our hands at this time as it is impractical to hold face to face meetings at Café 50 with 2m social distancing unless we restrict access for public/guest speakers.

Moving to hybrid meetings will incur a significant cost in money and time there is an alternative option of initially having a mix of electronic meetings some months and Face to face in others.

It is possible social distancing will stay in part at least for some time. As such the Clerk recommends

1. Virtual meetings to continue for Council and working group meetings, renewing Zoom subscription for another 12 months in Sept.
2. Once Social distancing stops (or if reduced to 1m) then pending budget decision on Hybrid meetings, hold face to face Council meetings alternatively with Virtual ones. Working groups format to be decided by Group convenor based on agenda.
3. Chair and Clerk to fully investigate feasibility and costs of hybrid meetings reverting to Council to consider with budget plans in Dec/Jan – there are set up costs and many also be ongoing maintenance costs to factor in.

Action – Council to consider how future meetings to be run.

Residents who cannot attend meetings but would wish to be advised of the discussions.

We publish all supporting papers and minutes for Council meetings on our website. However, these only show what was to be discussed and the key outcomes and not the details of the discussions.

Many Councils post recordings of meetings online. This allows people to watch at a later time to better understand the decisions made.

All meetings facilitated via ZOOM can be recorded and the recording published on our website.

If members wished to do so, then consideration would need to be given as to how long the recordings should be published for. The following would be possible appropriate timescales -

1. Permanently
2. Until the minutes have been approved at the next meeting
3. Until the draft minutes are published (within 7 days of the meeting)

Action –

- **Do members wish to start recording meetings and if so from when?**
- **If recordings are to be published how long should they remain available to view?**

Staff meetings and training

During the pandemic, the staff have been using their own laptops from home to access Council documents and attend training and meetings.

Many meetings and training will continue to be held remotely and this is not a suitable long-term arrangement.

To allow continued access we need to improve the Computing facilities to add webcam, microphone headphone facility.

This can be arranged via 3 routes.

1. Purchase webcams/microphones/headphones and use existing computers. This will be fine for access but still leaves the Council without a permanent remote facility. The cost here would be around £100.
2. Purchase a “cheap” laptop to be used for online meetings/training. This would not need to be of particularly high specification and would probably cost a couple of hundred pounds.
3. Long term our plan for replacement of the Council PCs is to buy laptops. This would allow remote access and provide contingency cover in the event of future pandemics, premises issues and facilitate working from home should it be needed. The cost of a good quality laptop with sufficient specification would be up to £1k and we would purchase one now.

The Council has monies in an earmarked fund for replacing the computer equipment and helping deliver digital inclusion facilities which would cover the costs here.

Action how do members wish to facilitate supporting ongoing staff meetings/training?

Notes of Meeting re History Trail Pontyclun

Tuesday 1st June

Present

Anne Jackson, Mike Davies, Martin Ashford, Margaret Griffiths

Discussion

We talked about

how people access information, before or during a visit.

whether people use QR codes or read information boards

how to catch people's interest in either reading an information board or using a QR code

the need to use all sources of information to expand the Museum and to check the information included and to be included.

the need to edit the information on the Museum to ensure that it is brief and to the point.

Main Points

Trail needs to have access to Museum site on Pontyclun.net,

To interest people to access the Museum we need

1. maps of interesting locations located at strategic places within Pontyclun,
 - Train Station,
 - Pontyclun Community Car park,
 - Windsor Car park.
2. QR codes on places of interest. QR codes need headline that attracts attention and interest.
3. Hard copy maps of places of interest that can be picked up in local shops, library etc.

Headline for the Trail. We need suggestions but may be

History of Here,

Want to Know?,

Our History

Steering Group

We suggest there is a steering group of members of the council along with some residents.

Call out for Interest

We suggest that an email is sent out to the following groups and more to gain interest and involvement in the project.

U3A History Group, Gordan

Llantrisant History Group, Y Pant history teacher

Pontyclun Primary School

Tony Giles, resident

Edgely Thomas, resident

Wynne Davis, Ceulan

Miskin Cricket Club, Keith Davis

We suggest a facebook advert for local residents

Followed by a Zoom or face to face meeting.

Resources

Financing

Board at Windsor car park can be replaced at cost of board only

Board at Train station may receive grant from Transport for Wales

Board at Windsor car park may receive some funding from RCT Tourism, post covid funding.

Editing

This may be done by members of the steering group or volunteers, but we need to be aware that it may need us to buy in resources.

Uploading the Museum site

This may be done by members of the steering group or volunteers, but we need to be aware that it may need us to buy in resources.

Cyngor Cymuned PONTYCLUN Community Council

Council Assets requiring replacement.

Dog Poo bins

Members may recall that we have our own bins on our land and in out of the way locations where residents have specifically requested them. RCT CBC provides Dog poo bins at the side of main routes.

Usage is regularly reviewed and where not fully used our bins are moved.

The Caretakers have advised that we have three dog poo bins requiring replacement.

The Council agreed to replace one at the top of Ivor woods earlier this year (which is on order) and the following ones which are all well used by the public are also starting to come apart.

1. Bin at bottom of Ivor Woods by bridge
2. Bin in field by YGGG Llantrisant
3. Bin by Manor Hill, Miskin

All these bins were installed in 2015. Whilst the bin in Ivor Woods is genuinely worn out the other two may have been damaged by vandalism of which there is quite a bit of at present in the area.

Bins cost about £200 each. RCT has arranged for us to be supplied by their supplier at RCT's discounted rates which save us about 20% on the published prices.

The cost will be fully funded from the Earmarked reserve for street furniture.

Action –

- **Council to confirm replacement of dog Poo bins.**

Brush Cutters

One of the Council's two brush cutters has started breaking down and has had to be fixed four times in the last month and one time we had to hire a replacement for a week while the cutter was repaired.

A replacement is now required as this is significantly impacting ability to work on footpaths.

The Brush cutter is about 7 years old and to replace will cost about £590 plus VAT but has up to a 3-week delay to get in stock.

Our brush cutters are petrol powered. You can get battery ones though the battery ones at present appear to be for more light work than the heavy duty cutting we do and are not suitable. We will of course review when the next cutter requires replacing.

The cost of a replacement will be fully funded from the Earmarked Reserve for replacing tools.

Action-

- **Council to confirm replacement of Brushcutter.**

Pontyclun Park

Unfortunately, we have had several instances of vandalism in the park this year. The Clerk is advised by RCT Officers that this is a common occurrence across the borough and has significantly increased during the pandemic.

So far, we have had to order £540 of replacement parts to repair-

- broken see saw and damaged basket swing – both vandalised.
- Damaged platform area on slide (most likely wear but could be vandalism)
- Replacement rubber dampener for see saw – wear.

In addition, we have noticed that the soft flooring on the ground around has started to be lifted and one part has split. These may all need repair or replacement – Sutcliffe Play are investigating how best to recommend doing this. Whilst it is possible that this may be coming up due to use it is possible that the damaged is caused by vandalism.

In the Muga the lines have worn out and need repainting.

9 of the MUGA mesh panels are starting to come apart – probably caused by being hit by balls.

The caretakers have repaired the panels using clips. We are due an external Playground Safety inspection over the next few months and the RoSPA inspector may not feel that this fix is sufficient.

We would then look at welding the breaks however should that not be possible they may need replacement.

Sutcliffe Play are inspecting to be able to give us a quote to replace the panels. Members should be aware that we replaced 7 panels during the warranty period due to the same damage.

We will update Councillors on the lining, matting and mesh panels as we have more information.

Cyngor Cymuned PONTYCLUN Community Council

Suggestions for new facilities at Pontyclun park

The Council has received four suggestions for additional usage/facilities to add to Pontyclun Park.

1. Work with Welsh Basketball to support improvements and use Muga for outdoor basketball events.
2. Addition of a second MUGA
3. Addition of a skate park
4. Addition of a splash park

Basketball

Welsh basketball is looking at a strategy to develop outdoor basketball in Wales. This is being driven by the 3x3 version of the game which is growing exponentially. This variant is particularly popular with younger people.

We are asked to see how we could work with them to make our MUGA available for team training sessions, competitions, and events. There are three clubs relatively close by and we are central to them.

As part of this they would help organise ways that funds could be raised to help upgrade facilities, including repainting and replacing damaged facilities.

We do not envision that providing this support would incur major additional expenditure, nor is it likely to be time intensive.

Action – Do members support working with Welsh Basketball to develop outdoor basketball usage in the Park.

New facilities

The requests for additional facilities would be major investments by us and will require careful consideration before implementing. These would also all require RCT agreement under our lease and planning permission.

- In terms of sizes a skate park and the splash park could fit by the road relatively close to the existing MUGA/Picnic benches.
 - A skate park could use the slope from the Park down to the Rugby Pitches to provide natural banking. RCT CBC would need to agree as the land at the bottom of the slope is part of their estate as well as the Rugby Club who use the pitches.
- A new MUGA would probably only go into the corner by the road/war memorial but being close to traffic may cause issues with balls going into the road.
- Cost of our existing MUGA was £52.5k so a new one is likely to cost at least as much.
- Skate parks typically cost £100-£250 per square metre with a small park being say 30m x 12m - so about 360m².
- Splash parks have significant running costs and are only useable in the warmer months. When Cardiff Council announced they were upgrading the facilities at Victoria Park into a splash park they quoted the old paddling pool as costing £87k per year to maintain. They did say they were expecting the new splash park to cost less.

Because of timescales in planning, arranging permissions and raising funding if any of these were progressed then they would not come to fruition until after the new Council is elected in May 2022.

The MUGA and Skatepark would provide extra facilities for teenagers.

Action – Do councillors wish to progress at this time and if so, what next steps do they wish to take?

Cyngor Cymuned PONTYCLUN Community Council

Request relating to Tree at Miskin Green

The Clerk has been contacted by the resident of the old shop in Miskin regarding the tree in Miskin Green.

She says she has previously asked the Council on several occasions to cut back the tree at the Miskin Green. She had spoken to a past Clerk, Greg Lewis who always arranged for this to be done and she now wishes us to cut the tree back again.

As the tree grows it blocks out her light and as leaves fall it makes the pavement dangerous in the autumn.

Members may recall that when we investigated ownership of this land our records showed that we had been undertaking tree works on this tree in the past, though could not establish any formal evidence that we owned the land. RCT CBC also advised us that they did not own the land.

The Clerk advised the resident that we do not own this land, however she still wishes us to arrange the cutting back of the tree as we have done before.

Action –

- **Members to decide what action they wish to take in regards this request**

Cyngor Cymuned PONTYCLUN Community Council

Community Defibrillators

Members will recall we have a defibrillator fitted to Café 50 which we maintain and have recently acquired the phone box in the centre of Miskin to house a defibrillator, which will be installed shortly.

In both these cases installation is driven by local residents who funded the purchase and installation costs with the Council agreeing to maintain the facilities going forward.

We have now been approached by two groups of residents who wish to arrange fundraising and installation of defibrillators in their areas.

One is planned for near to YGGG Llantrisant, so it covers that area. The organiser of this group arranges foodbank collections in the Miskin area.

The other is for Groesfaen, and it is Groesfaen Gwyrdd who will be arranging funding for that.

In both cases the residents expect to raise the funds to purchase and install the defibrillators.

We are asked to help support them with guidance if required and once the defibrillators are installed to take ownership and manage them as we agreed with the other two that we have.

It is expected that the Miskin one should be installed this year, the Groesfaen one has a slightly longer timescale.

Action –

- **Council to consider providing support for these two defibrillators.**

Cyngor Cymuned PONTYCLUN Community Council

Update on Boundary Commission proposals for Pontyclun

Members will recall that we were consulted on proposals for changes to RCT Councillor wards and consequential changes to our Community Council wards.

These included :-

- having 3 single RCT Councillor wards – one of which would include Tyla Garw.
- splitting Pontyclun Community Council area into 3 multi member wards thereby losing the single member wards of Miskin and Groesfaen

The final decisions have now been confirmed by Rebecca Evans MS, Minister for Finance and Local Government.

These changes will take effect from the May 2022 elections and are as follows :-

1. Three single RCT Councillor wards – Pontyclun West, Central, East (Pontyclun West includes Tyla Garw)
2. Three multi member Community Council wards (to match above except Tyla Garw not included)
 - a. Pontyclun West -roughly area West of the Railway line – 4 Community Councillors
 - b. Pontyclun Central – roughly Ynysddu, Pontyclun North/east of railway, area along Heol Miskin and old Miskin – 4 Community Councillors
 - c. Pontyclun East – roughly Groesfaen, Mwyndy and Top area of Cefn y Hendy – 3 Community Councillors
3. Pontyclun to be officially known as Pontyclun in English and Pont-y-clun in Welsh.

Full details of the changes as related to Pontyclun can be found in the [Boundary Commission extract here](#).

This also includes a summary of the various submissions received by the Commission.

Cyngor Cymuned PONTYCLUN Community Council

RCT CBC Youth Engagement and participation service

We have been requested to allow the RCT Youth Service to use Pontyclun park on Friday 6th August for a “Friday Roadshow”.

The service now has 2 drop in vans that can be set up to run a variety of drop in consultations/chats with young people, or adults about Youth issues. They wish to use one in Pontyclun Park on that day.

The facility will help on a range of matters from Mental health, Sex education advice and support through to craft activities and a silent disco (in a tent)

They will run from 1pm till 8pm on that day and be set up near to the playground so far away from any neighbours.

The service will be running a number of these roadshows in the summer and want to have the flexibility to also be able to drop in should another area not be able to accommodate them – or be quiet.

It would also be useful to have a back up in case weather conditions mean the park cannot be used and we could allow use of part of Heol yr Orsaf Car park

Action.

- 1. Members to consider request to use park on 6th August.**
- 2. Members to consider back up option of Heol yr Orsaf car park if weather is poor.**
- 3. Members to consider allowing service to have access on other days (on short notice) if required.**

Cyngor Cymuned PONTYCLUN Community Council

Pontyclun place plan and RCT Local development plan

Members will recall that we prepared a draft place plan and consultation with a resident survey. The survey is still open and getting about one reply a week. So far, we have 116 responses which compares with 169 for the survey on removing on street parking to make space for social distancing.

Councillor Paul Griffiths has been reviewing the results and will provide an update at the meeting for the Council and how this can fit in with the Local Development plan review.

[The results can be seen at this link](#). There are two documents, one is a summary of the responses (excluding comments) which shows the replies graphically and the other is the detail behind each response with the comments. The survey is anonymised, so we do not know who has replied.

Later in the year the Clerk will collate all the comments where we have control of the requested outcomes and prepare a report ahead of our budgeting meeting so that we could discuss potential actions.

RCT CBC have been working on updating the Local Development plan, with a call for candidate sites earlier this year.

They have now issued a questionnaire that seeks to identify key strategic issues across RCT, and then to consider the appropriate strategic aims and objectives to address these issues through the RLDP.

They are asking for feedback on these issues by mid late July.

Action –

- **Council to consider next steps for Place plan and Local Development plan review.**



VISIONING QUESTIONNAIRE

Rhondda Cynon Taf are seeking views on a wide range of topic areas that will help inform the Revised Local Development Plan (2020-2030) (RLDP). This will help inform the framework for future development and land use across the County Borough.

The RLDP is a revision of the adopted Local Development Plan (2006-2021) (LDP).

This stage of the revision process is at an early, strategic level, and looks at topics relevant to LDP preparation and specific RCT matters such as housing, economy, climate change, transport, well-being and tourism, amongst others. This will ultimately feed into the most appropriate revised Strategy for the RLDP.

Views on specific sites or detailed policy are not intended to be sought at this stage, and the opportunity to submit your views on these issues will be at a future stage.

CONTACT DETAILS

Name

Organisation

Email Address

Telephone No if relevant

Please send all completed questionnaires to our email:

LDP@rctcbc.gov.uk

HOUSING (INCLUDING PRIVATE MARKET AND AFFORDABLE HOUSING)

What do you think are the strategic issues in relation to Housing that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Housing issues?

(Please expand text box if necessary)

TRANSPORT INFRASTRUCTURE (HIGHWAYS, PUBLIC TRANSPORT AND ACTIVE TRAVEL)

What do you think are the strategic issues in relation to Transport Infrastructure that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Transport Infrastructure issues?

(Please expand text box if necessary)

ECONOMY AND EMPLOYMENT

What do you think are the strategic issues in relation to the Economy and Employment that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Economy and Employment issues?

(Please expand text box if necessary)

HEALTH AND WELL-BEING (POLLUTION, HEALTH OF RESIDENTS)

What do you think are the strategic issues in relation to Health and Well being that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Health and Well being issues?

(Please expand text box if necessary)

NATURAL ENVIRONMENT (INCLUDING ECOLOGY AND GREEN SPACES)

What do you think are the strategic issues in relation to the Natural Environment that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Natural Environment issues?

(Please expand text box if necessary)

CLIMATE CHANGE (INCLUDING FLOODING, THE CARBON AGENDA AND RENEWABLE ENERGY)

What do you think are the strategic issues in relation to Climate Change that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Climate Change issues?

(Please expand text box if necessary)

WASTE

What do you think are the strategic issues in relation to Waste that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Waste issues?

(Please expand text box if necessary)

MINERALS (QUARRIES AND SAFEGUARDING)

What do you think are the strategic issues in relation to Minerals that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Minerals issues?

(Please expand text box if necessary)

CULTURE, HERITAGE AND WELSH LANGUAGE

What do you think are the strategic issues in relation to Culture, Heritage and Welsh Language that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Culture, Heritage, and Welsh Language issues?

(Please expand text box if necessary)

COMMUNITY INFRASTRUCTURE (EDUCATION, HEALTH AND COMMUNITY FACILITIES)

What do you think are the strategic issues in relation to Community Infrastructure that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Community Infrastructure issues?

(Please expand text box if necessary)

TOURISM AND LEISURE

What do you think are the strategic issues in relation to Tourism and Leisure that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Tourism and Leisure issues?

(Please expand text box if necessary)

TOWN CENTRES AND RETAIL

What do you think are the strategic issues in relation to Town Centres and Retail that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Town Centres and Retail issues?

(Please expand text box if necessary)

COAL MINING LEGACY (CONTAMINATED LAND, BROWNFIELD SITES, UNDERGROUND WORKS AND TIP STABILITY)

What do you think are the strategic issues in relation to the Coal Mining Legacy that the Revised LDP should seek to address?

(Please expand text box if necessary)

What do you consider to be the aims, objectives and strategic solutions, for the Revised LDP to address these Coal Mining Legacy issues?

(Please expand text box if necessary)

ANY OTHER IMPORTANT ISSUES AND NEXT STEPS

Are there any other topics that we haven't discussed here that you feel the Revised LDP needs to address?

(Please expand text box if necessary)

Thank you all for your participation. You are helping to shape the future of RCT for the next 10 years and beyond!