

# Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhwch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

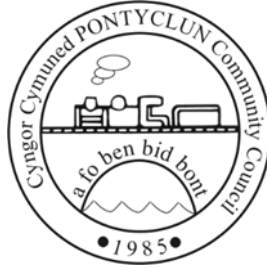
Swyddfa Cyngor Cymuned  
Canolfan Gymunedol Pontyclun  
Heol yr Orsaf  
Pontyclun

CF72 9EE

Ffôn: 01443 238500

E-bost: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)

Gwefan: [www.pontyclun.net](http://www.pontyclun.net)



Community Council Office  
Pontyclun Community Centre  
Heol yr Orsaf  
Pontyclun  
CF72 9EE

Telephone: 01443 238500

E mail: [clerk@pontyclun-cc.gov.wales](mailto:clerk@pontyclun-cc.gov.wales)

Website: [www.pontyclun.net](http://www.pontyclun.net)

---

## Agenda

Notice is given that the **Annual Meeting** of the Pontyclun Community Council is to be held at 7.00 p.m. on **Wednesday 12th May 2021**.

Notice is given that the **Monthly meeting** of the Pontyclun Community Council will be held immediately following conclusion of the Annual meeting held on **Wednesday 12<sup>th</sup> May 2021**

**Both meetings will be virtual held via Zoom. The details to access the meeting are as follows. Members of the public can attend the meetings using these details.**

Join Zoom Meeting

<https://zoom.us/j/97271370786?pwd=aE9FU0hsYXlIQUFnV2FGSHZZQkhaQT09>

Meeting ID: 972 7137 0786

Passcode: 007039

We recommend joining using voice connection via the internet on your device.

If you are only joining for audio or cannot access audio via your device then call one of these numbers and use the meeting ID and passcode above.

0208 080 6592

0330 088 5830

0131 460 1196

Members of the public who wish to attend the meeting are advised to tell the Clerk so that he can ensure their access is as seamless as possible

**Julius Roszkowski**

Clerk to the Council

# Agenda

1. To receive apologies for absence
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
  - i. Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest: and
  - ii. Where Members withdraw from a meeting because of the disclosure of prejudicial interest they **must** notify the Chairman when they leave.

## Annual Meeting agenda

3. Report for 2020-21 from current Chair **Appendix 1**
4. Election of Chairperson 2021-22
  - a. To receive the Chairperson's Declaration of Acceptance of Office
5. Election of Vice Chairperson 2020-12
  - a. To receive the Vice Chairperson's Declaration of Office
6. To confirm the minutes of the Council's Annual meeting of 13 May 2020 as a true record of the last Annual Meeting. **Appendix 2**
7. Appointment or Reappointment of any standing Committees, Sub Committees or Working Groups and review terms of reference. Currently the council has 4 working groups **Appendix 3**
  - a. Administration working group
  - b. Economy Working Group
  - c. Environment Working Group
  - d. Social and Cultural Working Group
8. To confirm Council governance documents and review policies **Appendix 4**
  - a. Governance -Standing Orders; Financial Regulations, code of Conduct and Complaints policy
  - b. Other policies – Freedom of Information; Data Protection; Press and Health & Safety statement
9. To review and agree payment arrangements for 2021/21 **Appendix 5**
  - a. Review and approve payments via Standing Orders and Direct Debits
  - b. Review and approve regular payments for 2021/22 e.g. Staff salaries
  - c. Review and confirm Trade accounts
10. To review arrangement for **Appendix 6**
  - a. Subscriptions to other bodies; Council representatives on external bodies and Charter arrangements
  - b. Council insurance
  - c. Council assets
  - d. Council's dates and times for Ordinary meetings for the ensuing year

## Monthly Meeting Agenda

1. To Confirm minutes of the Council meeting of 12<sup>th</sup> April 2021 are a true record of the meeting **Appendix 7**
2. To confirm Council payments for April **Appendix 8**
3. To receive update on Council services during Covid 19 lockdown period **Appendix 9**
4. To receive report from Social and Cultural Working group **Appendix 10**
5. To receive report on Community Infrastructure Levy **Appendix 11**
6. To confirm renewal of lease of Heol yr Orsaf Car Park **Appendix 12**
7. Planning applications **Appendix 13**
  - a. 2 Executive houses to rear of St Anne's Church (ref 21/0284/10)
  - b. Footpath 348 diversion – path to north of Misikin Manor
8. Confidential item - To confirm recruitment of Cleaner

More information and the supporting papers can be accessed on the Council's website.

Members of the public may make representations on any of these agenda items at the relevant time subject to

- Max 30 minutes total of public representations
- Individuals to speak for no more than 5 minutes on one item
- Any individual wishing to speak on any item must contact the Clerk before the meeting so that suitable arrangements can be made.