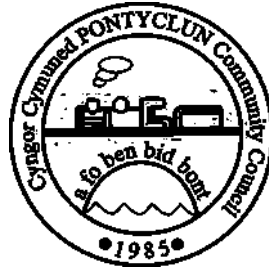


Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

**Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE**



**Community Council Office
Pontyclun Community Centre
Heol yr Orsaf
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Minutes

Minutes of the Monthly **Meeting** of the Pontyclun Community Council held at 7.00 p.m. on **Wednesday 9th December 2020.**

PCC Member attendance at meetings													
	2019				2020								
Member name	Nov	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov	Dec	
Martin Ashford													
Margaret Griffiths													
Paul Griffiths													
Neil Holley													
Anne Jackson													
Gwyn Jackson													
Kate Jones													
Karan Lane													
Alison Theaker													
Carole Willis													
Mike Davies													
Present													
Gave Apologies													
Absent													

1. To receive apologies for absence
 - a. Councillor Kate Jones gave her apologies
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. No new disclosures made
3. Public requests to the Council
 - a. No members of public requested to join meeting
4. To Confirm minutes of the Council meeting of 11th November 2020 are a true record of the meeting
 - a. Minutes accepted as a true record

- b. **Matters arising**
 - i. RCT CBC advise they will be viewing the pavement in the centre of village to identify if suitable sites are present for street benches. They will advise in due course
 - ii. Clerk advised that changes to Christmas decorations had been made as agreed by Council. Spend was approx. £450 under budget. In addition, about £440 has been spent repairing/replacing existing damaged equipment. Our Lights installers are investigating damage to one lamp post light which has not been put up. Gap left opposite Masonic hall.
 - iii. Gifts for Café 50 users and towards our foodbank appeal were made totalling £286 (v budget £300)
 - iv. Following receipt of additional advice regarding Covid guidelines/regulations the Council was not able to arrange a visit by Santa to Cefn y Hendy Christmas Market
5. To review Council Payments in November
 - a. **Payments noted and confirmed**
6. To review Council services during Covid lockdown period
 - a. **Members noted position and did not wish to further extend opening of café 50 to groups**
7. To consider request for support from Pontyclun Football club
 - a. **Members considered request and requested Clerk to put the club in contact with RCT sports department as they have experience in dealing with disabled sporting teams**
8. To discuss report of the Administration Working group
 - a. **Members noted and agreed with recommendation not to progress with trying to close parking bays on Cowbridge Road**
 - b. **Members delegated authority to Councillors Neil Holley and Mike Davies to finalise design for Covid street posters with the Clerk**
 - c. **Members noted revised Place plan consultation document and agreed to progress this. Councillor Paul and Margaret Griffiths will now consider questions that the consultation should ask**
9. To discuss report from Economy Working Group
 - a. **Members noted the Economy working group report**
 - b. **It was noted that Chepstow has some banners/signs and members requested that the clerk asks to see how these were funded**
10. To discuss report of the Environment working group
 - a. **Members noted the report**
 - b. **Council resolved to complete signing of the Letter of agreement for Community garden to take effect from when we initially agreed in January 2020**
 - c. **Council agreed that the Community Garden team would not have to pay towards the cost of the new shed provided funds were used within the community**
 - d. **Members agreed that new lease could be signed for land at Riverside Walk. Councillor Lane to draft a revised paragraph covering replacement of fencing to show that ongoing routine maintenance would be the responsibility of the Environment group and replacement that of the Council. The Council and Environment group to mutually agree when replacement was required.**
 - e. **Council asked Clerk to investigate the ownership of the small triangle of land at the centre of Miskin and report back in due course. Action MM721**
11. To discuss Planning applications
 - a. **Land to west of A4119 at Cefn y Hendy**
 - i. **The Council discuss the request which is to allow more time to submit reserved matters. Whilst the Council reiterated its objection to the development itself, they could not identify a valid reason to object to extending the timescales for submission of reserved matters**
 - b. **Proposed bungalow to rear of Lifestyle Express, Bryn Amlwg, Pontyclun**
 - i. **Councillors expressed concerns regarding access issues here and in particular that the narrow access route would be shared by people walking to/from playground and schools**
 - ii. **Councillors agreed that we would object on these grounds**
12. To discuss report from Community Liaison Group
 - a. **Members noted the report**
 - b. **Clerk to arrange publicity encouraging people to consider becoming a Councillor for now and again in about a year**
Action MM722
 - c. **Members agreed to review our Infrastructure Levy proposals again in Spring 2021**
13. To discuss the draft report of the Independent Remuneration Panel for Wales
 - a. **Members discussed draft report and agreed that they would continue to offer Councillors payment of actual expenses. They also agreed that no payments would be made for senior Council positions.**
14. To approve transfer of Phone box in Miskin to the Community Council
 - a. **The Council approved the purchase of the phone box and Clerk is to arrange the signing of the relevant paperwork**
15. Grant requests
 - a. **A grant of £200 was agreed for the Yarnmongers**
16. To discuss accident near Pontyclun Park
 - a. **Members noted that the accident had occurred and expressed their deep regret**

- b.** Members noted that a young girl had tripped whilst walking along the fence line of the Park (on the roadside of the fence). Her mother advises that she tripped over part of the remains of the old fence and landed on another part causing bruising
- c.** The lady contacted RCT who believing the issue related to Highways came out and removed the old fence parts
- d.** The Council noted that we were aware parts of the old fence had not been removed when the new fence was installed; however, at the time following an inspection it was believed that it was safe
- e.** The Council agreed to write to Mrs Thomas, the mother of the child to express our regret at the accident. The Clerk was asked to circulate the final proposed letter to Councillors before it was sent
- f.** Members noted that Mrs Thomas has indicated that she may claim against the Council and the Clerk has advised our insurers accordingly
- g.** The Clerk will carry out a further inspection of the site with RCT staff and Chair is to be invited to join if possible

This is a copy of the minutes of the December meeting of Pontyclun Community Council. A signed copy can be seen at the Council Offices