

Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

**Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
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Minutes

Minutes of the Monthly **Meeting** of the Pontyclun Community Council held at 7.00 p.m. on **Wednesday 11th November 2020**.

PCC Member attendance at meetings												
	2019				2020							
Member name	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov
Martin Ashford												
Margaret Griffiths												
Paul Griffiths												
Neil Holley												
Anne Jackson												
Gwyn Jackson												
Kate Jones												
Karan Lane												
Alison Theaker												
Carole Willis												
Mike Davies												
Present												
Gave Apologies												
Absent												

1. To receive apologies for absence – all members present
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. No new interests declared
3. Request to undertake measures to promote Social distancing in Pontyclun
 - a. Council agreed to approach local businesses and conduct an online survey of residents using Survey Monkey to ascertain views

- b. Admin Working group to consider responses and make a recommendation to Council
 - c. Clerk to contact Simon Gale at RCT CBC to establish what their process would be any potential timescales
 - d. **Action Clerk to arrange online survey; members to speak to local businesses ahead of survey MM720**
4. To Confirm minutes of the Council meeting of 14th October 2020 are a true record of the meeting
 - a. Minutes confirmed with 3 amendments – one typo; add the source of grant in paragraph 4a ii and to make paragraph 6c clearer to show we wish to remove fencing, but that RCT would be requested to do so.
 - b. Matters arising
 - i. Members agreed to delegate a budget of £200 to a working group consisting of Councillors Margaret Griffiths; Carole Willis; Anne Jackson and Alison Theaker to arrange a Charitable Gift scheme for Pontyclun in 2020 with the aim of supporting foodbank users in the area. The group will meet on Monday 16th November to discuss and agree arrangements
 5. To review Council Payments in October
 - a. Reviewed and confirmed
 6. To review Council services during Covid lockdown period
 - a. The Council discussed re-opening Cafe50 to groups
 - i. Whilst Welsh Government guidelines allow opening RCT had written asking us to minimise usage
 - ii. Members decided
 1. Café 50 remains closed to social groups and lunch service is suspended
 2. RCT CBC 1-2-1 youth support by RCT Youth Services could commence should they wish
 3. Our Commercially run active groups could return subject to following our guidelines and Welsh Government guidelines. Clerk to ensure that each group has an appropriate risk assessment in place before allowing return
 - b. The Council decided that should Caretaker be absent over the winter additional hours can be allocated to the Assistant caretaker to undertake specific winter tasks
 7. To discussed options for replacing Council photocopier
 - a. Council agreed to purchase existing copier for future use with a service contract for maintenance
 8. To discuss report from Economy Working Group
 - a. Council noted the group's report
 - b. Clerk to contact RCT to see if permission can be obtained for a bench on pavement by Kudos in addition to one which is to be sited by the History sign
 - c. Clerk to provide working group with some design ideas for benches
 9. To discuss request to hold Carol service and plant bulbs on Council land
 - a. Council agreed that a Carol Service can be held in our Car Park subject to complying with Welsh Government guidelines
 - b. Council asked that Scouts contact Pontyclun Environment Group regarding litter picking and Richard Wistow of RCT Council regarding bulb planting
 10. To discuss the RCT CBC review of Local Development plan
 - a. Members noted that this process had now started and that we would be consulted appropriately in due course

This is a copy of the minutes of the November meeting of the Pontyclun Community Council. A signed original can be viewed at the Council Offices.