

Cyngor Cymuned Pontyclun Community Council

Croesawn ohebu yn Gymraeg a fydd gohebu yn y Gymraeg ddim yn arwain at oedi gormodol. Rhowch wybod inni beth yw'ch dewis iaith e.e. Cymraeg neu'n ddwyieithog

**Swyddfa Cyngor Cymuned
Canolfan Gymunedol Pontyclun
Heol yr Orsaf
Pontyclun
CF72 9EE**



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Minutes

Minutes of the Monthly **Meeting** of the Pontyclun Community Council held at 7.00 p.m. on **Wednesday 9th September 2020.**

PCC Member attendance at meetings												
	2019				2020							
Member name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Jul	Sep
Martin Ashford	Present	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Margaret Griffiths	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Paul Griffiths	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Neil Holley	Present	Present	Present	Present	Absent	Present	Present	Absent	Present	Present	Present	Present
Anne Jackson	Present	Present	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Present
Gwyn Jackson	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Kate Jones	Absent	Present	Absent	Absent	Absent	Absent	Absent	Absent	Present	Absent	Absent	Absent
Karan Lane	Present	Present	Absent	Present	Present	Present	Present	Present	Present	Present	Present	Present
Alison Theaker	Present	Absent	Absent	Absent	Absent	Absent	Present	Absent	Present	Present	Present	Present
Carole Willis	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Absent
Mike Davies	Present	Absent	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Present	Present											
Gave Apologies	Absent											
Absent	Absent											

1. To receive apologies for absence
 - a. **Councillor Carole Willis gave apologies, Councillor Kate Jones was not in attendance**
2. Disclosure of personal and pecuniary interest in items of business listed below in accordance with the Code of Conduct.
 - a. **No new interests declared**
3. Public requests to the Council
 - a. Pontyclun Community Garden
 - i. **The Council requested that the Environment Working Group meet with Community Garden team and discuss options. Working group to report back to Council with recommendations**
 - b. Fencing at Pontyclun Park near to Community Garden

- i. **The Council requested that the Environment Working Group and discuss options. Working group to report back to Council with recommendations**
 - c. **Sycamore in School Street**
 - i. **The Council agreed to write to RCT to ask them to consider placing a tree preservation order on this tree**
 - d. **Groesfaen Gwyrdd**
 - i. **The Council agreed to support this group in the same way that the Community Garden is supported in Pontyclun**
4. **To Confirm minutes of the Council meeting of 7th July 2020 are a true record of the meeting**
 - a. **Minutes confirmed**
 - b. **Matters arising**
 - i. **Clerk advised that Office staff are seeing if Microsoft 365 Business can be made to work for the Council**
 - ii. **The Water dispenser for Café 50 is due to be fitted w/c 14th September**
 - iii. **The new automated doors for Café 50 are on order**
 - iv. **The picnic benches for Café 50 lawn are due for delivery on 10th Sept**
5. **Council Payments**
 - a. **July Council payments confirmed**
 - b. **Council noted the Nationally agreed pay settlement for staff and the effect this had on budget**
6. **To receive update on Council services during Covid 19 lockdown period**
 - a. **Council confirmed that exercise classes could continue to use the Park subject to sight of Covid risk assessments**
 - b. **Council confirmed replacement of Dog Poo bin in Ivor Woods using the relevant earmarked reserve**
7. **Report from Social and Cultural Working group**
 - a. **Pontyclun Christmas Festival**
 - i. **Council confirmed that due to covid they would not arrange a Christmas festival this year**
 - ii. **Council agreed to use this year as an opportunity to invest the funds saved in improving our Street decorations. Clerk to review options for additional street decorations or changes to existing ones and report back to Council **Action MM714****
 - iii. **Council to approach schools and local community groups to see if they wanted to produce a video of festive messages to add to our website/social media**
 - iv. **Councillor Gwyn Jackson to liaise with local businesses to see what plans they may have. Council agreed to be flexible with allowing the Car Park to be used for events, however the responsibility for arrangements including emptying the car park would be for the event organisers**
 - b. **Catering Options at Café 50**
 - i. **Council agreed to the working groups recommendations regarding restarting lunch service at Café 50 with group to report back at next meeting**
8. **Report on Café 50 and Public toilet at Cafe50**
 - a. **The Council delegated authority to the Clerk and Councillors Neil Holley and Mike Davies to arrange purchase of a suitable projector and screen for Café 50 **Action MM715****
 - b. **The Council agreed to reopen Café 50 from 19th September for those groups which are allowed to meet under Welsh Government guidelines; have acknowledged our new terms and have provided a copy of their covid risk assessment**
 - c. **The Council agreed to recommended cleaning regime with an additional 1 hours cleaning per day to be arranged**
 - d. **Council agreed to delegate authority to accept (or decline) the ICF Dementia revenue support grant to the Clerk and Councillors Margaret Griffiths and Anne Jackson who would review what is required before making a decision **Action MM716****
9. **Grant requests**
 - a. **A grant of £200 was agreed for the RCT Wind Band**
10. **Planning Applications**
 - a. **Land at Otters Brook -**
 - i. **The Council decided to object to this application as they felt that the road access was not suitable for the additional traffic that would result**

11. Update on report from Administration Working Group on Place plan for Pontyclun
 - a. **Members of the working group received some training on mapping**
 - b. **The Council Chair agreed to provide detailed information about what was required so the formal maps could be prepared**

This is a true copy of the September minutes of Pontyclun Community Council. The signed original can be viewed at the Council's offices