

Notes from Social and Cultural Working Group. 1st June 2020

Present for meeting

Tara Davies, Martin Ashford, Mike Davies, Marg Griffiths, Neil Holley, Anne Jackson, Karan Lane, Alison Theaker, Carole Willis,

Reopening Café 50

It was recommended that there should be a separate way into Café 50 and a way out from Café 50.

It was noted that the front door is very heavy to open and that as we had agreed to replace it, the working group felt it should be replaced now using the Council's reserve.

Neil noted that it was necessary to have spring returns on the internal door and the fire doors and sensible to have sound activated floor bolts that allow doors to be opened in case of emergency.

Sanitiser and buckets of wipes need to be available outside the Café 50 toilet, and in Café 50.

Tara suggested that we should buy a coat rack to be placed by the exit door in order that they are no longer in the hallway.

Groups would need to leave 5 minutes before the end of their session. New groups would not be allowed in until Café 50 had been wiped down and sanitised by Tara.

It was suggested that we could provide disposable covers for chairs although alternatively people could wipe their own chair down before sitting down.

We discussed that at least some of the comfy chairs may need to be removed in order to allow the 6 tables to be spaced out and to have two people at each table and for all people to be 2 metres apart.

We discussed refreshments and agreed that we should purchase paper disposable cups

We discussed the purchase of a vending machine or a hot and cold water dispenser. Many in the Group preferred the suggestion of a hot and cold water dispenser that could be permanently plumbed in. It was recommended that the advice of a plumber is sought. .

Tara agreed to provide a list of groups, the activity and the average number attending for the next Council meeting on 10th June.

The Working Group recommended that the Council agrees to the purchase of a film screen to be placed where the white board is currently located.

Recommendations

The Working group recommends that

- The Council replace the front door so that it is suitable for disabled and older people.
- The Clerk liaises with Neil on the best way to fit spring returns if required and sound activated bolts
- the Council investigates the plumbing required for a hot and cold water dispenser and arranges to have this fitted.
- the Council purchases a free standing coat rack
- the Council consider whether they want to purchase disposable seat covers
- the council purchase buckets of wipes and hand sanitiser.

Restarting Catering

The group discussed potential for meals to be served in Café 50. There is potential for two sittings of a maximum of 12 people in order to provide some sociability.

Tara explained that Graham had said he would not provide takeaway meals but this does not mean that he would not cook on site.

The working group discussed the possibility for retendering the catering contract and providing residents with meals prepared away from Café 50. It may be possible to use Wiltshire Farm Food, RCT Meals on Wheels, Mathew from Crispy Cod, the Food Shed.

Recommendation

The Working group recommends that

- the Council decide whether to retender the contract
- the Council decide whether it would be happy to use pre-prepared food that could be microwaved.

Safe return of staff to work

Tara explained that Julius, Karen and Tara have discussed a safe return to work. The office has been reorganised so that desks are 2 metres apart.

Initially, it is suggested that Karen returns on Monday, Tara on Wednesday, Julius on Friday. Staff will be responsible for the cleanliness of their own desk

No one will be allowed into the office and any queries from people will be dealt with in the hallway. Neil advised that Bargain Blinds on Coed Cae lane are producing clear roll up vinyl blinds that could provide the barrier.

Julius is ordering disposable masks though it was suggested that clear vinyl face guards would be preferable. These are being produced at Y Pant Schoolt

It had been suggested that an awning be put over the front door so that people waiting to come in or to collect recycling bags would be protected from the weather

Sanitiser will be placed outside the toilets that belong to the Community Centre for use of staff.

Recommendation

The Working group recommends that

- the Clerk is asked to buy clear vinyl masks from Y Pant school rather than disposable masks
- the Clerk investigates whether it is possible to attach a clear vinyl roller blind to the ceiling in front of the corridor door.
- the Clerk investigates the purchase of an awning